



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: ASSISTENT MATRON

Employee: 10231 : Manjula.K P  
Total Work Duration: 118:10 Hrs. Total OT: 54:50 Hrs. Present: 23 Absent: 6 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 9:01 Early going By Days: 10 Total Duration(+OT): 173:00 Average Working Hrs: 7:31



| Status   | P     | P     | WOP   | WO    | P     | P     | P     | P     | A     | WOP   | WO    | P     | P     | P     | P     | A     | WOP   | WOP   | P     | P     | P     | P     | A     | WOP   | WOP   | P     | A     | A     | P     | A     | WOP   |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| InTime1  | 08:53 | 09:05 | 08:02 |       | 08:11 | 08:10 | 08:15 | 08:53 |       | 09:02 |       | 08:54 | 09:03 | 08:54 | 08:54 |       | 08:52 | 08:48 | 08:54 | 08:56 | 08:50 | 08:52 | 09:03 | 08:49 | 07:51 | 07:47 | 08:53 | 08:49 | 08:53 | 08:39 | 08:52 |
| OutTime1 | 16:46 | 16:22 | 16:11 |       | 16:00 | 15:59 | 16:05 | 14:19 |       | 16:37 |       | 16:48 | 16:47 | 16:33 | 16:43 |       | 16:51 | 16:18 | 17:18 | 16:47 | 16:36 | 16:38 |       | 16:39 | 15:52 | 15:34 |       |       | 16:49 | 16:38 |       |
| InTime2  |       |       |       |       |       |       |       | 14:19 |       |       |       |       | 16:47 |       |       |       |       |       |       |       |       |       |       | 16:40 |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 7:47  | 7:17  | 00:00 | 00:00 | 7:01  | 7:00  | 7:06  | 5:20  | 00:00 | 00:00 | 00:00 | 7:49  | 7:44  | 7:34  | 7:44  | 00:00 | 00:00 | 00:00 | 8:19  | 7:48  | 7:37  | 7:39  | 00:00 | 00:00 | 00:00 | 6:35  | 00:00 | 00:00 | 7:50  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       | 00:37 |       |       | 00:59 | 1:00  | 00:54 | 2:40  |       |       |       |       |       | 00:26 | 00:16 |       |       |       |       |       | 00:23 | 00:21 |       |       |       | 1:25  |       |       |       |       |       |
| OT       |       |       | 8:09  |       |       |       |       |       |       | 7:35  |       |       |       |       |       |       | 7:59  | 7:30  |       |       |       |       |       | 7:50  | 8:01  |       |       |       |       |       | 7:46  |
| Shift    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | NS    | GS    | NS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    |

Department: AYAH

Employee: 10950 : Kalyani.T  
Total Work Duration: 115:05 Hrs. Total OT: 27:00 Hrs. Present: 18.5 Absent: 7 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 5:09 Early going By Days: 14 Total Duration(+OT): 142:05 Average Working Hrs: 7:41



| Status   | A     | P     | WOP   | WO    | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | A     | P     | P     | WO½P  | WO    | P     | P     | P     | A     | A     | WO    | WO    | P     | A     | A     | P     | A     | WOP   |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| InTime1  |       | 08:33 | 08:35 |       | 08:28 | 08:32 | 08:34 | 08:28 | 08:27 | 08:34 |       | 08:32 | 08:33 |       | 08:31 | 08:27 | 13:29 |       | 08:28 | 08:32 | 08:31 | 08:33 | 08:32 | 08:30 |       | 08:35 | 08:38 | 08:30 | 08:34 | 08:25 | 08:32 |
| OutTime1 |       | 16:31 | 16:37 |       | 16:39 | 16:41 | 16:35 | 16:32 | 16:34 | 16:34 |       | 16:41 | 16:39 |       | 16:35 | 16:40 | 16:27 |       | 16:38 | 16:38 | 16:35 |       |       |       |       | 17:13 |       |       | 16:39 |       | 16:32 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 16:38 |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 7:32  | 00:00 | 00:00 | 7:40  | 7:42  | 7:36  | 7:33  | 7:35  | 00:00 | 00:00 | 7:42  | 7:40  | 00:00 | 7:36  | 7:41  | 00:00 | 00:00 | 7:39  | 7:39  | 7:36  | 00:00 | 00:00 | 00:00 | 00:00 | 8:14  | 00:00 | 00:00 | 7:40  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       | 00:28 |       |       | 00:20 | 00:18 | 00:24 | 00:27 | 00:25 |       |       | 00:18 | 00:20 |       | 00:24 | 00:19 |       |       | 00:21 | 00:21 | 00:24 |       |       |       |       |       |       | 00:20 |       |       |       |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: AYAH

|       |    |    |      |    |    |    |    |    |    |      |    |    |    |    |    |      |    |    |    |    |    |    |    |    |    |    |    |    |    |    |      |
|-------|----|----|------|----|----|----|----|----|----|------|----|----|----|----|----|------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|------|
| OT    |    |    | 8:02 |    |    |    |    |    |    | 8:00 |    |    |    |    |    | 2:58 |    |    |    |    |    |    |    |    |    |    |    |    |    |    | 8:00 |
| Shift | NS | GS | GS   | NS | GS | GS | GS | GS | GS | GS   | NS | GS | GS | NS | GS | GS   | GS | NS | GS | GS | GS | GS | GS | NS | GS | GS | GS | GS | GS | GS | GS   |

Employee: 11855 : Renuka K  
Total Work Duration: 49:32 Hrs. Total OT: 157:26 Hrs. Present: 15 Absent: 16 WeeklyOff: 8 Holidays: 0 Leaves Taken: 0 Late By Hrs: 48:06 Late By Days: 6 Early By Hrs: 6:22 Early going By Days: 6 Total Duration(+OT): 206:58 Average Working Hrs: 13:48



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | A     | A     | WOP   | WOP   | P     | A     | A     | P     | P     | WOP   | WOP   | A     | A     | A     | A     | A     | A     | WOP   | P     | P     | A     | A     | A     | WOP   | WOP   | P     | A     | A     | P     | A     | WOP   |
| InTime1  | 16:59 |       | 07:52 | 08:43 | 07:45 |       |       | 08:50 | 07:54 | 17:11 | 16:58 | 17:05 | 17:00 | 17:01 | 16:59 | 17:02 |       | 07:54 | 08:48 | 07:42 |       |       | 08:43 | 07:37 | 08:05 | 07:32 | 07:42 | 07:47 | 07:44 | 08:33 | 17:19 |
| OutTime1 | 06:40 |       | 15:45 | 16:18 | 15:53 |       |       | 16:43 | 15:43 | 06:26 | 06:34 | 06:29 | 06:34 | 06:28 | 06:30 | 06:24 |       | 13:05 | 16:47 | 15:41 |       |       |       | 15:40 | 15:59 | 15:32 |       |       | 16:00 |       | 06:25 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:01 | 00:00 | 00:00 | 00:00 | 6:54  | 00:00 | 00:00 | 7:44  | 6:44  | 00:00 | 00:00 | 00:01 | 00:01 | 00:01 | 00:01 | 00:01 | 00:00 | 00:00 | 7:48  | 6:42  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 6:33  | 00:00 | 00:00 | 7:01  | 00:00 | 00:00 |
| Late By  | 7:59  |       |       |       |       |       |       |       |       |       |       | 8:05  | 8:00  | 8:01  | 7:59  | 8:02  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       | 1:06  |       |       |       | 00:16 | 1:16  |       |       |       |       |       |       |       |       |       | 1:18  |       |       |       |       |       | 1:27  |       |       | 00:59 |       |       |
| OT       | 13:40 |       | 7:53  | 7:35  |       |       |       |       |       | 13:15 | 13:36 | 13:23 | 13:33 | 13:26 | 13:30 | 13:21 |       | 5:11  |       |       |       |       |       | 8:03  | 7:54  |       |       |       |       |       | 13:06 |
| Shift    | GS    | NS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    |

Department: BONE SETTER

Employee: 16958 : Subhadra.A  
Total Work Duration: 127:18 Hrs. Total OT: 38:59 Hrs. Present: 21 Absent: 6 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00 Late By Days: 0 Early By Hrs: 00:00 Early going By Days: 0 Total Duration(+OT): 166:17 Average Working Hrs: 7:55



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | P     | WOP   | WO    | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | A     | A     | A     | WOP   | WO    | P     | A     | A     | P     | A     | WOP   |
| InTime1  | 09:05 | 09:03 | 09:07 |       | 09:00 | 09:02 | 09:03 | 09:02 | 09:02 | 09:00 |       | 09:01 | 09:02 | 09:03 | 09:02 | 09:03 | 09:01 |       | 09:01 | 09:00 | 09:03 | 17:03 | 09:01 | 09:03 |       | 08:57 | 09:03 | 09:01 | 08:54 | 08:51 | 08:58 |
| OutTime1 | 17:04 | 16:58 | 16:56 |       | 16:59 | 16:58 | 17:00 | 16:58 | 16:55 | 17:01 |       | 16:59 | 17:01 | 16:59 | 16:58 | 17:02 | 17:07 |       | 17:03 | 16:51 |       |       |       | 13:39 |       | 16:57 |       |       | 17:03 |       | 16:01 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 7:59  | 7:55  | 00:00 | 00:00 | 7:59  | 7:56  | 7:57  | 7:56  | 7:53  | 00:00 | 00:00 | 7:58  | 7:59  | 7:56  | 7:56  | 7:59  | 00:00 | 00:00 | 8:02  | 7:51  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:58  | 00:00 | 00:00 | 8:04  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |



# Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: BONE SETTER

|          |    |    |      |    |    |    |    |    |    |      |    |    |    |    |    |    |      |    |    |    |    |    |    |    |      |    |    |    |    |    |      |
|----------|----|----|------|----|----|----|----|----|----|------|----|----|----|----|----|----|------|----|----|----|----|----|----|----|------|----|----|----|----|----|------|
| Early By |    |    |      |    |    |    |    |    |    |      |    |    |    |    |    |    |      |    |    |    |    |    |    |    |      |    |    |    |    |    |      |
| OT       |    |    | 7:49 |    |    |    |    |    |    | 8:01 |    |    |    |    |    |    | 8:06 |    |    |    |    |    |    |    | 8:00 |    |    |    |    |    | 7:03 |
| Shift    | GS | GS | GS   | NS | GS | GS | GS | GS | GS | GS   | NS | GS | GS | GS | GS | GS | GS   | NS | GS | GS | GS | GS | GS | GS | GS   | NS | GS | GS | GS | GS | GS   |

Department: CLENICAL REGISTRAR OR SENIOR

Employee: 12229 : DrAniyanlal  
Total Work Duration: 88:13 Hrs. Total OT: 37:37 Hrs. Present: 17 Absent: 13 WeeklyOff: 6 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 15:41 Early going By Days: 12 Total Duration(+OT): 125:50 Average Working Hrs: 7:24



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | A     | A     | A     | A     | P     | P     | P     | P     | P     | WOP   | WOP   | P     | A     | A     | A     | A     | A     | WOP   | P     | P     | P     | P     | A     | WOP   | WO    | P     | A     | A     | P     | A     | WOP   |
| InTime1  |       |       |       |       | 08:50 | 08:50 | 08:50 | 08:49 | 08:50 | 08:50 | 08:50 | 08:48 | 08:51 |       |       |       |       | 08:49 | 08:51 | 08:50 | 08:49 | 08:50 | 08:50 | 08:50 |       | 08:50 | 08:49 | 08:50 | 08:48 | 08:35 | 08:47 |
| OutTime1 |       |       |       |       | 16:20 | 16:13 | 16:01 | 16:12 | 16:02 | 18:12 | 15:58 | 16:53 | 10:33 |       |       |       |       | 15:28 | 08:50 | 16:00 | 15:59 | 16:01 |       | 16:10 |       | 16:26 |       |       | 16:29 |       | 15:57 |
| InTime2  |       |       |       |       |       |       |       |       | 16:02 |       |       |       |       |       |       |       |       |       | 08:50 |       |       |       |       |       |       |       |       |       |       |       | 15:57 |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 15:51 |       |       |       |       |       |       |       |       |       |       |       |       | 15:57 |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 7:21  | 7:14  | 7:02  | 7:13  | 7:03  | 00:00 | 00:00 | 7:54  | 1:34  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 6:52  | 7:01  | 7:00  | 7:02  | 00:00 | 00:00 | 00:00 | 7:27  | 00:00 | 00:00 | 7:30  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       | 00:39 | 00:46 | 00:58 | 00:47 | 00:57 |       |       |       | 6:26  |       |       |       |       |       | 1:08  | 00:59 | 1:00  | 00:58 |       |       |       | 00:33 |       |       | 00:30 |       |       |
| OT       |       |       |       |       |       |       |       |       |       | 9:22  | 7:08  |       |       |       |       |       |       | 6:37  |       |       |       |       |       | 7:20  |       |       |       |       |       |       | 7:10  |
| Shift    | NS    | NS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    |

Department: COOK/FOOD SERVICE

Employee: 10285 : Sivadas V  
Total Work Duration: 8:01 Hrs. Total OT: 12:24 Hrs. Present: 1 Absent: 30 WeeklyOff: 0 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 00:00 Early going By Days: 0 Total Duration(+OT): 20:25 Average Working Hrs: 20:25



|          |       |   |       |   |   |       |       |   |   |       |   |       |       |   |       |   |       |   |   |   |       |       |       |       |       |   |       |   |       |       |
|----------|-------|---|-------|---|---|-------|-------|---|---|-------|---|-------|-------|---|-------|---|-------|---|---|---|-------|-------|-------|-------|-------|---|-------|---|-------|-------|
| Status   | A     | A | A     | A | A | A     | A     | A | A | A     | A | A     | A     | A | P     | A | A     | A | A | A | A     | A     | A     | A     | A     | A | A     | A | A     | A     |
| InTime1  | 09:06 |   | 09:23 |   |   | 10:20 | 08:38 |   |   | 09:08 |   | 07:03 | 09:06 |   | 08:56 |   | 08:40 |   |   |   | 08:19 | 08:54 | 08:46 | 08:35 | 09:03 |   | 09:03 |   | 08:50 | 08:52 |
| OutTime1 |       |   |       |   |   |       |       |   |   |       |   |       |       |   | 05:24 |   |       |   |   |   |       |       |       |       |       |   |       |   |       |       |
| InTime2  |       |   |       |   |   |       |       |   |   |       |   |       |       |   |       |   |       |   |   |   |       |       |       |       |       |   |       |   |       |       |



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Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

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| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: COOK/FOOD SERVICE

|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 8:01  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 12:24 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Shift    | GS    | NS    | GS    | NS    | NS    | GS    | GS    | NS    | NS    | GS    | NS    | GS    | GS    | NS    | GS    | NS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | NS    | GS    | GS    | GS    | GS    |

Employee: 14857 : Santha.K  
Total Work Duration: 54:40 Hrs. Total OT: 90:33 Hrs. Present: 14 Absent: 15 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 15:27  
Late By Days: 2 Early By Hrs: 1:13 Early going By Days: 4 Total Duration(+OT): 145:13 Average Working Hrs: 10:22



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | A     | P     | WOP   | WOP   | P     | A     | A     | A     | P     | WO    | WOP   | A     | P     | A     | P     | P     | WOP   | WOP   | A     | A     | A     | P     | A     | WO    | WOP   | A     | A     | A     | A     | A     | WOP   |
| InTime1  | 16:44 | 09:09 | 08:57 | 09:16 | 08:51 | 16:44 | 16:43 |       | 08:50 | 08:49 | 08:50 |       | 08:51 | 08:53 | 09:02 | 09:02 | 09:02 | 09:14 | 08:50 | 08:49 |       | 08:50 | 08:50 | 08:50 | 09:06 | 08:50 | 08:51 | 08:51 |       | 08:50 | 08:48 |
| OutTime1 |       | 16:44 | 16:43 | 16:25 | 16:38 | 16:44 | 05:12 |       | 16:43 |       | 16:48 |       | 16:40 |       | 16:42 | 16:38 | 16:41 | 16:33 |       |       |       | 16:49 | 08:51 |       | 16:55 |       |       |       |       |       | 16:43 |
| InTime2  |       |       |       |       | 05:37 | 05:09 | 05:13 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 16:55 |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       | 05:09 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 7:35  | 00:00 | 00:00 | 8:01  | 00:16 | 00:17 | 00:00 | 7:44  | 00:00 | 00:00 | 00:00 | 7:41  | 00:00 | 7:40  | 7:36  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:50  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |       |
| Late By  |       |       |       |       |       | 7:44  | 7:43  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       |       | 00:16 |       |       |       | 00:19 |       | 00:17 | 00:21 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       |       |       | 7:46  | 7:09  | 12:37 | 12:09 | 12:12 |       |       |       | 7:58  |       |       |       |       |       | 7:39  | 7:19  |       |       |       |       |       |       | 7:49  |       |       |       |       |       | 7:55  |
| Shift    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    |

Department: DARK ROOM ATTENDAR

Employee: 16945 : Praseetha  
Total Work Duration: 109:06 Hrs. Total OT: 47:08 Hrs. Present: 18 Absent: 8 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 2:32 Early going By Days: 6 Total Duration(+OT): 156:14 Average Working Hrs: 8:41



|          |       |       |       |    |       |       |       |       |       |       |    |       |       |       |       |       |       |    |       |       |       |       |       |       |    |       |       |       |       |       |       |
|----------|-------|-------|-------|----|-------|-------|-------|-------|-------|-------|----|-------|-------|-------|-------|-------|-------|----|-------|-------|-------|-------|-------|-------|----|-------|-------|-------|-------|-------|-------|
| Status   | A     | P     | WO    | WO | P     | P     | P     | P     | P     | WOP   | WO | P     | P     | P     | P     | A     | WOP   | WO | A     | P     | P     | P     | A     | WOP   | WO | P     | A     | A     | A     | A     | WOP   |
| InTime1  | 08:56 | 07:48 | 08:21 |    | 08:20 | 07:29 | 08:57 | 08:06 | 07:41 | 07:13 |    | 07:53 | 08:07 | 07:27 | 08:16 | 16:30 | 07:41 |    | 20:36 | 08:42 | 07:42 | 09:05 | 08:07 | 08:13 |    | 07:30 | 07:17 | 07:19 | 08:43 | 07:40 | 07:58 |
| OutTime1 |       | 16:35 |       |    | 16:36 | 19:20 | 08:57 | 16:26 | 16:55 | 16:38 |    | 16:35 | 16:36 | 16:52 | 18:16 |       | 17:09 |    |       | 16:50 | 18:04 | 17:44 |       | 08:19 |    | 20:42 |       |       |       |       | 18:33 |





Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: DARK ROOM ATTENDAR

|          |       |       |       |       |       |      |       |       |      |       |       |       |       |      |      |       |       |       |       |      |      |       |       |       |       |      |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|------|-------|-------|------|-------|-------|-------|-------|------|------|-------|-------|-------|-------|------|------|-------|-------|-------|-------|------|-------|-------|-------|-------|-------|
| InTime2  |       |       |       |       |       |      | 16:34 |       |      |       |       |       |       |      |      |       |       |       |       |      |      |       |       | 16:47 |       |      |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |      |       |       |      |       |       |       |       |      |      |       |       |       |       |      |      |       |       |       |       |      |       |       |       |       |       |
| Duration | 00:00 | 7:36  | 00:00 | 00:00 | 7:37  | 8:01 | 7:35  | 7:27  | 7:56 | 00:00 | 00:00 | 7:36  | 7:36  | 7:53 | 8:01 | 00:00 | 00:00 | 00:00 | 00:00 | 7:51 | 8:01 | 7:55  | 00:00 | 00:00 | 00:00 | 8:01 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |      |       |       |      |       |       |       |       |      |      |       |       |       |       |      |      |       |       |       |       |      |       |       |       |       |       |
| Early By |       | 00:24 |       |       | 00:23 |      | 00:25 | 00:33 |      |       |       | 00:24 | 00:23 |      |      |       |       |       |       |      |      |       |       |       |       |      |       |       |       |       |       |
| OT       |       |       |       |       |       | 2:20 |       |       |      | 9:25  |       |       |       |      | 1:16 |       | 9:28  |       |       |      | 1:04 | 00:44 |       | 8:34  |       | 3:42 |       |       |       |       | 10:35 |
| Shift    | GS    | GS    | GS    | NS    | GS    | GS   | GS    | GS    | GS   | GS    | NS    | GS    | GS    | GS   | GS   | GS    | GS    | NS    | GS    | GS   | GS   | GS    | GS    | GS    | NS    | GS   | GS    | GS    | GS    | GS    | GS    |

Department: DEPUTTY MEDICAL SUPEREINTENDENT

Employee: 11151 : DR: SASMITHA Total Work Duration: 98:18 Hrs. Total OT: 25:55 Hrs. Present: 17 Absent: 8 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 13:44 Early going By Days: 12 Total Duration(+OT): 124:13 Average Working Hrs: 7:18



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | A     | P     | WOP   | WO    | P     | P     | P     | A     | P     | WOP   | WO    | P     | P     | P     | P     | P     | WO    | WO    | A     | P     | P     | P     | A     | WOP   | WO    | A     | A     | A     | P     | A     | WO    |
| InTime1  |       | 08:09 | 08:13 |       | 08:09 | 08:06 | 08:08 | 08:05 | 08:12 | 08:04 |       | 08:04 | 08:32 | 08:11 | 08:03 | 08:05 |       |       | 15:36 | 08:08 | 08:07 | 08:08 | 08:25 | 08:10 |       |       | 08:09 | 08:07 | 08:07 | 07:53 |       |
| OutTime1 |       | 16:00 | 15:50 |       | 15:42 | 15:53 | 15:43 |       | 15:34 | 15:55 |       | 18:01 | 15:55 | 16:03 | 16:03 | 15:46 |       |       |       | 15:47 | 15:57 | 15:41 |       | 15:50 |       |       |       |       | 18:46 |       |       |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 7:01  | 00:00 | 00:00 | 6:43  | 6:54  | 6:44  | 00:00 | 6:35  | 00:00 | 00:00 | 8:01  | 6:56  | 7:04  | 7:04  | 6:47  | 00:00 | 00:00 | 00:00 | 6:48  | 6:58  | 6:42  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 8:01  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       | 00:59 |       |       | 1:17  | 1:06  | 1:16  |       | 1:25  |       |       |       | 1:04  | 00:56 | 00:56 | 1:13  |       |       |       | 1:12  | 1:02  | 1:18  |       |       |       |       |       |       |       |       |       |
| OT       |       |       | 7:37  |       |       |       |       |       |       | 7:51  |       | 1:01  |       |       |       |       |       |       |       |       |       |       |       | 7:40  |       |       |       |       | 1:46  |       |       |
| Shift    | NS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | NS    |

Department: DREESER

Employee: 16944 : Sheeba.M.A Total Work Duration: 122:10 Hrs. Total OT: 32:06 Hrs. Present: 21 Absent: 7 WeeklyOff: 7 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 13:50 Early going By Days: 17 Total Duration(+OT): 154:16 Average Working Hrs: 7:21





Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: DREESER

| Status   | P     | A     | A     | A     | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | P     | P     | A     | WOP   | WO    | P     | A     | A     | P     | A     | WOP   |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| InTime1  | 08:27 |       | 16:46 |       | 08:09 | 08:11 | 08:09 | 08:10 | 08:10 | 08:13 |       | 08:16 | 08:14 | 08:10 | 08:11 | 08:11 | 07:56 |       | 07:59 | 07:55 | 08:12 | 08:11 | 08:12 | 08:12 |       | 08:12 | 08:12 | 08:11 | 08:12 | 08:09 | 08:10 |
| OutTime1 | 16:05 |       |       |       | 16:13 | 16:17 | 16:08 | 16:08 | 16:12 | 16:12 |       | 16:10 | 16:16 | 16:11 | 16:08 | 16:12 | 16:10 |       | 16:07 | 16:08 | 16:08 | 16:08 |       | 16:07 |       | 16:11 |       |       | 16:11 |       | 16:08 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 7:06  | 00:00 | 00:00 | 00:00 | 7:14  | 7:18  | 7:09  | 7:09  | 7:13  | 00:00 | 00:00 | 7:11  | 7:17  | 7:12  | 7:09  | 7:13  | 00:00 | 00:00 | 7:08  | 7:09  | 7:09  | 7:09  | 00:00 | 00:00 | 00:00 | 7:12  | 00:00 | 00:00 | 7:12  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By | 00:54 |       |       |       | 00:46 | 00:42 | 00:51 | 00:51 | 00:47 |       |       | 00:49 | 00:43 | 00:48 | 00:51 | 00:47 |       |       | 00:52 | 00:51 | 00:51 | 00:51 |       |       |       | 00:48 |       |       | 00:48 |       |       |
| OT       |       |       |       |       |       |       |       |       |       | 7:59  |       |       |       |       |       |       | 8:14  |       |       |       |       |       |       | 7:55  |       |       |       |       |       |       | 7:58  |
| Shift    | GS    | NS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    |

Department: DRIVER

Employee: 12048 : KUMARAN,K

Total Work Duration: 8:01 Hrs. Total OT: 14:02 Hrs. Present: 1 Absent: 30 WeeklyOff: 0 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 00:00 Early going By Days: 0 Total Duration(+OT): 22:03 Average Working Hrs: 22:03



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|----|
| Status   | A     | A     | A     | A     | P     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     |    |
| InTime1  | 09:27 | 08:12 | 08:54 |       | 07:46 |       | 09:16 |       |       | 08:23 |       | 08:18 | 09:15 | 09:10 | 09:12 |       | 09:07 |       | 08:26 |       | 07:28 | 07:45 | 07:47 | 07:35 |       | 07:21 | 07:32 | 09:18 | 07:27 | 08:35 |    |
| OutTime1 |       |       |       |       | 06:55 |       |       |       |       | 08:30 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 8:01  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |    |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
| OT       |       |       |       |       | 13:55 |       |       |       |       | 00:07 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
| Shift    | GS    | GS    | GS    | NS    | GS    | NS    | GS    | NS    | NS    | GS    | NS    | GS    | GS    | GS    | GS    | NS    | GS    | NS    | GS    | NS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | NS |

Department: E M O



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

Department: E M O

Employee: 19469 : Dr Lakshmi Priya A Total Work Duration: 32:23 Hrs. Total OT: 11:42 Hrs. Present: 5 Absent: 22 WeeklyOff: 5 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 00:00 Early going By Days: 0 Total Duration(+OT): 44:05 Average Working Hrs: 8:49



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | A     | A     | A     | A     | A     | P     | P     | A     | P     | WOP   | WO    | A     | A     | A     | A     | A     | A     | A     | A     | P     | A     | A     | A     | WO    | WO    | A     | A     | A     | A     | A     | WO    |
| InTime1  |       |       |       |       | 08:19 | 08:04 | 08:30 | 08:17 | 09:05 | 08:34 | 08:27 | 09:17 |       |       |       |       |       |       | 17:41 | 08:16 | 08:32 | 08:34 | 08:24 | 08:21 | 08:14 | 09:40 | 08:38 | 08:28 | 09:02 | 08:27 | 08:37 |
| OutTime1 |       |       |       |       |       | 08:05 | 19:02 |       | 09:05 | 16:47 |       |       |       |       |       |       |       |       | 08:16 |       |       |       |       |       | 08:15 |       |       |       |       |       |       |
| InTime2  |       |       |       |       |       | 17:36 |       |       | 17:25 |       |       |       |       |       |       |       |       |       | 17:51 |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 8:01  | 8:01  | 00:00 | 8:20  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 8:01  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |       |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       |       |       |       |       |       | 00:36 | 2:02  |       |       | 8:13  |       |       |       |       |       |       |       |       | 00:51 |       |       |       |       |       |       |       |       |       |       |       |       |
| Shift    | NS    | NS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | NS    | NS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    |

Employee: 19480 : Dr Shibil Ansar EB Total Work Duration: 79:25 Hrs. Total OT: 25:23 Hrs. Present: 13 Absent: 14 WeeklyOff: 7 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 00:21 Early going By Days: 1 Total Duration(+OT): 104:48 Average Working Hrs: 8:04



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | A     | A     | WOP   | WO    | P     | P     | A     | P     | P     | WO    | WO    | A     | P     | A     | A     | A     | WOP   | WOP   | P     | P     | A     | P     | A     | A     | A     | P     | A     | A     | P     | A     | WO    |
| InTime1  |       |       | 08:33 |       | 08:32 | 08:29 |       | 08:35 | 08:30 |       |       |       | 08:36 |       | 17:03 |       | 08:34 | 07:49 | 08:32 | 08:34 |       | 08:35 |       |       |       | 08:36 | 08:36 |       | 08:49 | 08:22 |       |
| OutTime1 |       |       | 16:58 |       | 16:53 | 16:59 |       | 16:38 | 16:53 |       |       |       | 16:57 |       |       |       | 17:00 | 16:21 | 16:45 | 16:57 |       | 08:35 |       |       |       | 16:47 |       |       | 17:26 |       |       |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 17:00 |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 7:54  | 8:00  | 00:00 | 7:39  | 7:54  | 00:00 | 00:00 | 00:00 | 7:58  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:46  | 7:58  | 00:00 | 8:01  | 00:00 | 00:00 | 00:00 | 7:48  | 00:00 | 00:00 | 8:27  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       | 00:21 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       |       |       | 8:25  |       |       |       |       |       |       |       |       |       |       |       |       |       | 8:26  | 8:32  |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Shift    | NS    | NS    | GS    | NS    | GS    | GS    | NS    | GS    | GS    | NS    | NS    | NS    | GS    | NS    | GS    | NS    | GS    | GS    | GS    | GS    | NS    | GS    | NS    | NS    | NS    | GS    | GS    | NS    | GS    | GS    | NS    |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: GYNECOLOGIST

Employee: 3003 : Dr Arya Rajendran Total Work Duration: 00:00 Hrs. Total OT: 00:00 Hrs. Present: 0 Absent: 31 WeeklyOff: 0 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 00:00 Early going By Days: 0 Total Duration(+OT): 00:00 Average Working Hrs: 00:00



| Status   | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| InTime1  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime1 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Shift    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    |

Department: LAB TECH

Employee: 19343 : Swathi K Total Work Duration: 82:00 Hrs. Total OT: 118:25 Hrs. Present: 16 Absent: 11 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 6:03 Early going By Days: 4 Total Duration(+OT): 200:25 Average Working Hrs: 12:32



| Status   | P     | P     | WOP   | WOP   | A     | P     | P     | A     | A     | WOP   | WO    | P     | A     | P     | A     | P     | WOP   | WO    | P     | P     | A     | P     | A     | WO    | WO    | P     | A     | A     | A     | A     | WOP   |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| InTime1  | 08:05 | 07:05 | 08:04 | 07:02 | 16:39 | 08:33 | 07:00 |       |       | 07:02 |       | 08:29 | 15:20 | 08:14 | 16:35 | 08:28 | 16:47 | 13:59 | 07:01 | 08:26 | 15:08 | 08:14 | 07:03 |       |       | 08:22 | 07:04 | 08:26 | 07:03 | 07:42 | 08:25 |
| OutTime1 | 16:10 | 15:36 | 16:07 | 14:57 |       | 17:18 | 15:01 |       |       | 15:08 |       | 16:39 |       | 16:37 |       | 16:40 | 06:58 |       | 15:06 | 16:38 | 15:08 | 16:47 |       |       |       | 16:51 |       |       |       | 07:43 | 16:46 |
| InTime2  |       |       |       | 06:59 |       | 17:18 |       |       |       |       |       | 06:57 |       | 06:57 |       | 16:40 | 06:59 |       |       | 06:58 |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 06:55 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 7:11  | 6:37  | 00:00 | 00:00 | 00:00 | 8:19  | 6:02  | 00:00 | 00:00 | 00:00 | 00:00 | 8:01  | 00:00 | 8:01  | 00:00 | 8:01  | 00:00 | 00:00 | 6:07  | 8:01  | 00:00 | 7:48  | 00:00 | 00:00 | 00:00 | 7:52  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By | 00:49 | 1:23  |       |       |       |       | 1:58  |       |       |       |       |       |       |       |       |       |       |       | 1:53  |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       |       |       | 8:03  | 23:57 |       |       |       |       |       | 8:06  |       | 13:57 |       | 13:57 |       | 13:55 | 14:11 |       |       | 13:58 |       |       |       |       |       |       |       |       |       |       | 8:21  |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: LAB TECH

| Shift | GS | GS | GS | GS | GS | GS | GS | NS | NS | GS | NS | GS | GS | GS | GS | GS | GS | GS | GS | GS | GS | GS | GS | NS | NS | GS | GS | GS | GS | GS | GS |
|-------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
|-------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|

Department: MASSEUR

Employee: 10420 : Sobhana AR

Total Work Duration: 102:53 Hrs. Total OT: 59:10 Hrs. Present: 21.5 Absent: 8.5 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00 Late By Days: 0 Early By Hrs: 8:54 Early going By Days: 8 Total Duration(+OT): 162:03 Average Working Hrs: 7:32



| Status   | ½P    | P     | WO    | WOP   | P     | P     | P     | A     | P     | WOP   | WOP   | P     | A     | A     | P     | P     | WOP   | WOP   | P     | P     | A     | P     | A     | WOP   | WOP   | P     | A     | A     | P     | A     | WOP   |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| InTime1  | 08:07 | 08:44 |       | 08:54 | 08:50 | 08:51 | 08:51 |       | 08:47 | 08:55 | 08:57 | 07:40 |       |       | 07:30 | 08:51 | 08:49 | 08:43 | 08:49 | 08:39 |       | 07:39 | 08:55 | 08:48 | 07:53 | 08:19 | 08:55 |       | 08:55 | 08:50 | 08:11 |
| OutTime1 | 12:34 | 17:43 |       | 13:15 | 16:46 | 16:37 | 16:45 |       | 16:45 | 16:44 | 08:58 | 17:05 |       |       | 15:48 | 16:42 | 16:33 | 16:19 | 17:20 | 16:42 |       | 15:52 |       | 16:40 | 15:42 | 16:01 |       |       | 16:42 | 16:02 |       |
| InTime2  |       |       |       |       |       |       |       |       |       |       | 16:22 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 3:35  | 8:01  | 00:00 | 00:00 | 7:47  | 7:38  | 7:46  | 00:00 | 7:46  | 00:00 | 00:00 | 8:06  | 00:00 | 00:00 | 6:49  | 7:43  | 00:00 | 00:00 | 8:21  | 7:43  | 00:00 | 6:53  | 00:00 | 00:00 | 00:00 | 7:02  | 00:00 | 00:00 | 7:43  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By | 4:25  |       |       |       |       | 00:22 |       |       |       |       |       |       |       |       | 1:11  | 00:17 |       |       |       | 00:17 |       | 1:07  |       |       | 00:58 |       |       | 00:17 |       |       |       |
| OT       |       | 00:43 |       | 4:21  |       |       |       |       |       | 7:49  | 7:25  |       |       |       |       |       | 7:44  | 7:36  |       |       |       |       | 7:52  | 7:49  |       |       |       |       |       | 7:51  |       |
| Shift    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    |

Employee: 10486 : MANIKANDAN S

Total Work Duration: 99:11 Hrs. Total OT: 64:07 Hrs. Present: 21 Absent: 9 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00 Late By Days: 0 Early By Hrs: 12:41 Early going By Days: 7 Total Duration(+OT): 163:18 Average Working Hrs: 7:47



| Status   | P     | P     | WOP   | WOP   | P     | ½P    | P     | A     | P     | WOP   | WO    | A     | P     | P     | P     | P     | WOP   | WOP   | P     | A     | ½P    | A     | A     | WOP   | WOP   | P     | A     | A     | P     | A     | WOP   |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| InTime1  | 08:21 | 08:41 | 08:53 | 08:39 | 08:59 | 08:36 | 08:45 | 17:06 | 08:51 | 09:04 |       |       | 08:42 | 08:44 | 08:16 | 08:30 | 07:50 | 08:20 | 08:25 |       | 08:26 |       | 08:37 | 08:44 | 08:10 | 08:15 | 08:51 | 08:27 | 08:25 | 08:42 | 08:41 |
| OutTime1 | 16:25 | 16:49 | 17:27 | 16:30 | 16:54 | 12:09 | 08:45 |       | 16:38 | 16:42 |       |       | 17:13 | 17:19 | 16:20 | 16:50 | 15:55 | 16:21 | 16:18 |       | 12:01 |       |       | 16:32 | 16:21 | 16:21 |       |       | 16:50 |       | 16:40 |
| InTime2  |       |       |       |       |       |       | 16:50 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 7:26  | 7:50  | 00:00 | 00:00 | 7:55  | 3:10  | 7:51  | 00:00 | 7:39  | 00:00 | 00:00 | 00:00 | 8:14  | 8:20  | 7:21  | 7:51  | 00:00 | 00:00 | 7:19  | 00:00 | 3:02  | 00:00 | 00:00 | 00:00 | 00:00 | 7:22  | 00:00 | 00:00 | 7:51  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By | 00:34 |       |       |       |       | 4:50  |       |       | 00:21 |       |       |       |       |       | 00:39 |       |       |       | 00:41 |       | 4:58  |       |       |       | 00:38 |       |       |       |       |       |       |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: MASSEUR

|       |    |    |      |      |    |    |    |    |    |      |    |    |    |    |    |      |      |    |    |    |    |    |    |      |      |    |    |    |    |    |      |
|-------|----|----|------|------|----|----|----|----|----|------|----|----|----|----|----|------|------|----|----|----|----|----|----|------|------|----|----|----|----|----|------|
| OT    |    |    | 8:34 | 7:51 |    |    |    |    |    | 7:38 |    |    |    |    |    | 8:05 | 8:01 |    |    |    |    |    |    | 7:48 | 8:11 |    |    |    |    |    | 7:59 |
| Shift | GS | GS | GS   | GS   | GS | GS | GS | GS | GS | GS   | NS | NS | GS | GS | GS | GS   | GS   | GS | GS | NS | GS | NS | GS | GS   | GS   | GS | GS | GS | GS | GS | GS   |

Employee: 10958 : Indhu C  
Total Work Duration: 14:18 Hrs. Total OT: 15:42 Hrs. Present: 4 Absent: 26 WeeklyOff: 3 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 1:42 Early going By Days: 2 Total Duration(+OT): 30:00 Average Working Hrs: 7:30



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |     |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-----|
| Status   | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | WOP   | WO    | P     | A     | A     | P     | A     | WOP |
| InTime1  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 08:17 |       | 08:12 | 08:12 | 08:11 | 08:12 | 08:09 | 08:10 |     |
| OutTime1 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 16:04 |       | 16:08 |       |       | 16:08 |       | 16:05 |     |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |     |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |     |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:09  | 00:00 | 00:00 | 7:09  | 00:00 | 00:00 |     |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |     |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 00:51 |       |       | 00:51 |       |       |     |
| OT       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 7:47  |       |       |       |       |       | 7:55  |     |
| Shift    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    |     |

Employee: 11772 : JITHENDRA KC  
Total Work Duration: 102:41 Hrs. Total OT: 34:50 Hrs. Present: 20 Absent: 7 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 1:01  
Late By Days: 2 Early By Hrs: 22:48 Early going By Days: 11 Total Duration(+OT): 137:31 Average Working Hrs: 6:53



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | 1/2P  | 1/2P  | WOP   | WO    | P     | P     | P     | P     | P     | WOP   | WOP   | P     | A     | P     | P     | P     | WOP   | WO    | P     | P     | P     | A     | A     | WOP   | WO    | P     | A     | A     | P     | A     | WO    |
| InTime1  | 09:16 | 09:01 | 09:10 |       | 08:56 | 08:47 | 08:57 | 09:02 | 09:01 | 09:02 | 09:21 | 08:52 |       | 09:45 | 08:38 | 09:05 | 08:50 |       | 09:05 | 09:07 | 09:02 |       | 09:17 | 08:55 |       | 08:59 | 09:02 | 08:47 | 09:04 | 08:29 |       |
| OutTime1 | 13:00 | 12:55 | 16:49 |       | 16:39 | 13:08 | 16:34 | 16:46 | 13:20 | 16:40 | 09:21 | 16:32 |       | 16:57 | 16:42 | 16:44 | 16:55 |       | 16:45 | 13:07 | 09:02 |       |       | 13:06 |       | 15:23 |       |       | 16:41 |       |       |
| InTime2  | 13:00 | 12:55 |       |       |       | 13:08 |       |       | 13:20 |       | 16:38 |       |       |       |       |       |       |       |       | 13:08 | 16:50 |       |       | 13:06 |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 3:44  | 3:54  | 00:00 | 00:00 | 7:40  | 4:09  | 7:35  | 7:44  | 4:19  | 00:00 | 00:00 | 7:33  | 00:00 | 7:12  | 7:43  | 7:39  | 00:00 | 00:00 | 7:40  | 4:00  | 7:48  | 00:00 | 00:00 | 00:00 | 00:00 | 6:24  | 00:00 | 00:00 | 7:37  | 00:00 | 00:00 |
| Late By  | 00:16 |       |       |       |       |       |       |       |       |       |       |       |       | 00:45 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By | 3:59  | 4:04  |       |       | 00:20 | 3:51  | 00:25 |       | 3:39  |       |       | 00:27 |       |       | 00:17 |       |       |       |       | 3:52  |       |       |       |       |       | 1:36  |       |       | 00:18 |       |       |
| OT       |       |       | 7:39  |       |       |       |       |       |       | 7:38  | 7:17  |       |       |       |       |       | 8:05  |       |       |       |       |       |       | 4:11  |       |       |       |       |       |       |       |



# Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: MASSEUR

| Shift | GS | GS | GS | NS | GS | GS | GS | GS | GS | GS | GS | GS | NS | GS | GS | GS | GS | NS | GS | GS | GS | NS | GS | GS | NS | GS | GS | GS | GS | GS | NS |
|-------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
|-------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|

Employee: 12903 : Jegajeendran      Total Work Duration: 103:44 Hrs. Total OT: 52:41 Hrs. Present: 21 Absent: 8 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 8:16 Early going By Days: 14 Total Duration(+OT): 156:25 Average Working Hrs: 7:27



| Status   | P     | P     | WOP   | WOP   | A     | P     | P     | P     | P     | WOP   | WOP   | P     | A     | P     | P     | P     | WOP   | WOP   | A     | P     | P     | P     | A     | WOP   | WO    | P     | A     | A     | A     | A     | WO    |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| InTime1  | 08:37 | 08:48 | 08:51 | 08:49 |       | 08:52 | 08:45 | 08:48 | 08:39 | 09:00 | 08:36 | 08:28 |       | 08:31 | 08:37 | 08:41 | 08:43 | 08:36 |       | 08:48 | 08:40 | 08:44 | 08:47 | 08:47 |       | 08:49 | 08:54 |       |       | 08:30 |       |
| OutTime1 | 16:11 | 16:30 | 16:31 | 16:14 |       | 16:17 | 08:46 | 16:39 | 16:20 | 16:26 | 16:01 | 16:22 |       | 16:18 | 16:32 | 16:18 | 16:39 | 15:54 |       | 16:08 | 16:26 | 16:32 |       | 16:18 | 16:36 |       |       |       |       |       |       |
| InTime2  |       |       |       |       |       |       | 16:21 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 7:12  | 7:31  | 00:00 | 00:00 | 00:00 | 7:18  | 7:22  | 7:40  | 7:21  | 00:00 | 00:00 | 7:23  | 00:00 | 7:19  | 7:33  | 7:19  | 00:00 | 00:00 | 00:00 | 7:09  | 7:27  | 7:33  | 00:00 | 00:00 | 00:00 | 7:37  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By | 00:48 | 00:29 |       |       |       | 00:42 | 00:38 | 00:20 | 00:39 |       |       | 00:37 |       | 00:41 | 00:27 | 00:41 |       |       |       | 00:51 | 00:33 | 00:27 |       |       | 00:23 |       |       |       |       |       |       |
| OT       |       |       | 7:40  | 7:25  |       |       |       |       |       | 7:26  | 7:25  |       |       |       |       |       | 7:56  | 7:18  |       |       |       |       |       | 7:31  |       |       |       |       |       |       |       |
| Shift    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | NS    | NS    | GS    | NS    |

Employee: 16234 : Santhilal S      Total Work Duration: 112:23 Hrs. Total OT: 38:02 Hrs. Present: 20.5 Absent: 8.5 WeeklyOff: 7 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 15:33 Early going By Days: 15 Total Duration(+OT): 150:25 Average Working Hrs: 7:20



| Status   | P     | A     | A     | A     | P     | P     | A     | P     | P     | WOP   | WO½P  | P     | P     | ½P    | P     | P     | WO    | WOP   | P     | P     | P     | P     | A     | WOP   | WO½P  | P     | A     | A     | P     | A     | WOP   |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| InTime1  | 07:52 |       |       |       | 08:21 | 08:23 |       | 08:29 | 08:22 | 07:51 | 08:45 | 08:29 | 08:39 | 08:29 | 08:30 | 08:56 |       | 08:55 | 08:38 | 08:20 | 08:45 | 08:51 | 08:07 | 08:19 | 08:57 | 07:16 |       | 08:12 | 08:01 | 08:14 | 07:26 |
| OutTime1 | 15:53 |       |       |       | 16:11 | 16:17 |       | 16:19 | 16:19 | 15:55 | 11:44 | 16:19 | 16:19 | 12:57 | 16:14 | 16:54 |       | 15:58 | 16:09 | 16:08 | 16:15 | 16:18 |       | 16:10 | 11:56 | 15:23 |       |       | 16:12 |       | 16:32 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       | 12:58 |       |       |       |       |       |       |       |       |       |       | 11:56 |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       | 12:58 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 6:54  | 00:00 | 00:00 | 00:00 | 7:12  | 7:18  | 00:00 | 7:20  | 7:20  | 00:00 | 00:00 | 7:20  | 7:20  | 3:58  | 7:15  | 7:55  | 00:00 | 00:00 | 7:10  | 7:09  | 7:16  | 7:19  | 00:00 | 00:00 | 00:00 | 6:24  | 00:00 | 00:00 | 7:13  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By | 1:06  |       |       |       | 00:48 | 00:42 |       | 00:40 | 00:40 |       |       | 00:41 | 00:40 | 4:02  | 00:45 |       |       |       | 00:50 | 00:51 | 00:44 | 00:41 |       |       | 1:36  |       |       | 00:47 |       |       |       |
| OT       |       |       |       |       |       |       |       |       |       | 8:04  | 2:59  |       |       |       |       |       |       | 7:03  |       |       |       |       |       | 7:51  | 2:59  |       |       |       |       |       | 9:06  |
| Shift    | GS    | NS    | NS    | NS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

Department: MASSEUR

Employee: 16804 : Anilkumar.C

Total Work Duration: 123:03 Hrs. Total OT: 48:38 Hrs. Present: 22.5 Absent: 5.5 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00 Late By Days: 0 Early By Hrs: 12:56 Early going By Days: 17 Total Duration(+OT): 171:41 Average Working Hrs: 7:38



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | P     | WOP   | WO    | P     | P     | P     | P     | P     | WO    | WOP   | P     | P     | P     | P     | ½P    | WOP   | WO    | P     | P     | P     | P     | A     | WOP   | WOP   | A     | A     | A     | P     | A     | WOP   |
| InTime1  | 08:37 | 08:41 | 08:49 |       | 08:50 | 08:23 | 08:33 | 08:29 | 08:22 |       | 08:45 | 08:29 | 08:39 | 08:40 | 08:10 | 07:59 | 08:13 |       | 08:11 | 08:16 | 08:15 | 08:10 | 08:19 | 08:24 | 08:11 |       | 08:06 | 08:20 | 08:24 | 08:09 | 08:00 |
| OutTime1 | 16:08 | 16:39 | 16:29 |       | 16:20 | 16:18 | 16:34 | 16:26 | 16:25 |       | 16:38 | 16:32 | 16:30 | 16:38 | 16:39 | 12:28 | 16:30 |       | 16:34 | 16:13 | 16:30 | 16:24 |       | 16:18 | 16:33 |       |       |       | 16:29 |       | 16:32 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 12:28 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 7:08  | 7:40  | 00:00 | 00:00 | 7:21  | 7:19  | 7:35  | 7:27  | 7:26  | 00:00 | 00:00 | 7:33  | 7:31  | 7:39  | 7:40  | 3:29  | 00:00 | 00:00 | 7:35  | 7:14  | 7:31  | 7:25  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:30  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By | 00:51 | 00:20 |       |       | 00:39 | 00:41 | 00:25 | 00:33 | 00:34 |       |       | 00:27 | 00:29 | 00:21 | 00:20 | 4:31  |       |       | 00:25 | 00:46 | 00:29 | 00:35 |       |       |       |       |       |       | 00:30 |       |       |
| OT       |       |       | 7:40  |       |       |       |       |       |       |       | 7:53  |       |       |       |       |       | 8:17  |       |       |       |       |       |       | 7:54  | 8:22  |       |       |       |       |       | 8:32  |
| Shift    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    |

Employee: 17073 : Suresh.C

Total Work Duration: 102:45 Hrs. Total OT: 52:05 Hrs. Present: 21 Absent: 8 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00 Late By Days: 0 Early By Hrs: 17:12 Early going By Days: 15 Total Duration(+OT): 154:50 Average Working Hrs: 7:22



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | P     | WOP   | WO    | A     | P     | P     | P     | A     | WOP   | WOP   | P     | A     | P     | P     | A     | WOP   | WOP   | P     | P     | P     | P     | A     | WOP   | WOP   | P     | A     | A     | P     | A     | WO    |
| InTime1  | 08:25 | 08:39 | 08:47 |       | 08:51 | 08:39 | 09:00 | 08:52 |       | 08:57 | 08:51 | 08:25 | 08:21 | 08:47 | 08:17 |       | 08:35 | 08:43 | 08:45 | 09:02 | 08:29 | 08:30 |       | 08:51 | 09:01 | 08:36 | 08:31 | 08:56 | 08:46 | 08:53 |       |
| OutTime1 | 15:53 | 16:23 | 16:24 |       |       | 16:27 | 16:24 | 16:31 |       | 16:31 | 16:27 | 16:07 |       | 16:40 | 16:30 |       | 16:24 | 16:07 | 16:20 | 16:29 | 16:06 | 16:18 |       | 15:47 | 16:10 | 16:13 |       |       | 16:08 | 09:05 |       |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 09:05 |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 6:54  | 7:24  | 00:00 | 00:00 | 00:00 | 7:28  | 7:24  | 7:32  | 00:00 | 00:00 | 00:00 | 7:08  | 00:00 | 7:41  | 7:31  | 00:00 | 00:00 | 00:00 | 7:21  | 7:27  | 7:07  | 7:19  | 00:00 | 00:00 | 00:00 | 7:14  | 00:00 | 00:00 | 7:09  | 00:06 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By | 1:06  | 00:37 |       |       |       | 00:32 | 00:35 | 00:28 |       |       |       | 00:52 |       | 00:19 | 00:29 |       |       |       | 00:39 | 00:30 | 00:53 | 00:41 |       |       |       | 00:46 |       |       | 00:51 | 7:54  |       |
| OT       |       |       | 7:37  |       |       |       |       |       |       | 7:34  | 7:36  |       |       |       |       |       | 7:49  | 7:24  |       |       |       |       |       | 6:56  | 7:09  |       |       |       |       |       |       |
| Shift    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    |





Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

Department: MASSEUR

Employee: 17222 : Ajith S

Total Work Duration: 122:13 Hrs. Total OT: 38:13 Hrs. Present: 22 Absent: 5 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 13:23 Early going By Days: 15 Total Duration(+OT): 160:26 Average Working Hrs: 7:18



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | A     | P     | WOP   | WOP   | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | P     | P     | P     | WO    | WO    | P     | P     | P     | P     | A     | WOP   | WO    | P     | A     | A     | P     | A     | WOP   |
| InTime1  |       | 08:41 | 08:49 | 08:56 | 08:50 | 08:37 | 08:33 | 08:32 | 08:46 | 08:47 |       | 08:45 | 08:51 | 08:50 | 08:51 | 08:43 | 16:31 |       | 08:48 | 08:42 | 08:50 | 08:51 | 08:47 | 08:47 |       | 08:51 | 08:54 | 08:45 | 08:44 | 08:43 | 08:44 |
| OutTime1 |       | 16:39 | 16:28 | 16:12 | 16:20 | 13:36 | 13:33 | 16:26 | 16:25 | 16:26 |       | 16:32 | 16:29 | 16:37 | 16:39 | 16:29 |       |       | 16:44 | 16:08 | 16:50 | 16:34 |       | 16:38 |       | 16:26 |       |       | 16:29 | 09:02 |       |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 16:32 |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 7:40  | 00:00 | 00:00 | 7:21  | 4:37  | 4:34  | 7:27  | 7:26  | 00:00 | 00:00 | 7:33  | 7:30  | 7:38  | 7:40  | 7:30  | 00:00 | 00:00 | 7:45  | 7:09  | 7:51  | 7:35  | 00:00 | 00:00 | 00:00 | 7:27  | 00:00 | 00:00 | 7:30  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       | 00:20 |       |       | 00:39 | 3:23  | 3:26  | 00:33 | 00:34 |       |       | 00:27 | 00:30 | 00:22 | 00:20 | 00:30 |       |       |       | 00:51 |       | 00:25 |       |       |       | 00:33 |       |       | 00:30 |       |       |
| OT       |       |       | 7:39  | 7:16  |       |       |       |       |       | 7:39  |       |       |       |       |       |       |       |       |       |       |       |       |       | 7:51  |       |       |       |       |       | 7:48  |       |
| Shift    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    |       |

Employee: 17339 : Mahalakshmi.C

Total Work Duration: 125:53 Hrs. Total OT: 67:14 Hrs. Present: 21 Absent: 6 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 9:11 Early going By Days: 5 Total Duration(+OT): 193:07 Average Working Hrs: 9:12



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | P     | WOP   | WO    | P     | P     | P     | P     | P     | WO    | WOP   | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | P     | P     | A     | WOP   | WO    | A     | A     | A     | A     | A     | WOP   |
| InTime1  | 08:53 | 08:48 | 08:09 | 11:16 | 08:52 | 08:52 | 08:49 | 08:50 | 08:50 |       | 09:01 | 07:40 | 08:09 | 08:04 | 08:55 | 08:49 | 08:56 |       | 08:51 | 08:53 | 08:53 | 08:50 | 07:58 | 08:02 |       |       | 08:50 | 08:48 | 08:47 | 08:40 | 08:41 |
| OutTime1 | 16:46 | 16:43 | 16:11 |       | 16:48 | 16:50 | 16:44 | 16:35 | 17:12 |       | 16:39 | 07:40 | 16:41 | 16:12 | 16:45 | 16:44 | 16:51 |       | 17:20 | 17:05 | 16:46 | 16:48 |       | 16:07 |       |       |       |       | 09:33 | 16:41 |       |
| InTime2  |       |       | 06:12 |       |       |       |       |       |       |       |       | 17:05 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 06:14 |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 7:47  | 7:44  | 00:00 | 00:00 | 7:49  | 7:51  | 7:45  | 7:36  | 8:13  | 00:00 | 00:00 | 8:05  | 7:42  | 7:13  | 7:46  | 7:45  | 00:00 | 00:00 | 8:21  | 8:06  | 7:47  | 7:49  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:34 | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       | 00:16 |       |       |       |       |       | 00:24 |       |       |       |       | 00:18 | 00:47 |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 7:26  |       |       |
| OT       |       |       | 22:03 |       |       |       |       |       |       |       | 7:38  |       |       |       |       |       | 7:55  |       |       |       |       |       |       | 8:05  |       |       |       |       |       |       | 21:33 |
| Shift    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

Department: MASSEUR

Employee: 17779 : Kalpana.K

Total Work Duration: 109:35 Hrs. Total OT: 48:21 Hrs. Present: 20 Absent: 8 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 1:50 Early going By Days: 4 Total Duration(+OT): 157:56 Average Working Hrs: 7:54



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | A     | P     | WO    | WO    | P     | P     | P     | P     | P     | WOP   | WOP   | P     | P     | A     | A     | P     | WOP   | WOP   | P     | P     | P     | A     | A     | WOP   | WOP   | P     | A     | A     | P     | A     | WO    |
| InTime1  |       | 09:00 |       |       | 08:55 | 09:01 | 08:50 | 08:59 | 08:50 | 08:58 | 08:50 | 08:58 | 08:57 |       |       | 08:57 | 09:00 | 09:05 | 08:47 | 08:29 | 08:24 |       | 08:30 | 08:30 | 08:33 | 08:38 | 08:48 | 08:29 | 08:56 | 08:39 |       |
| OutTime1 |       | 16:22 |       |       | 16:48 | 17:01 | 16:39 | 16:35 | 16:50 | 17:17 | 16:39 | 16:50 | 16:48 |       |       | 16:44 | 17:01 | 16:25 | 17:39 | 17:14 | 17:02 |       |       | 16:43 | 16:33 | 16:30 |       |       | 17:01 |       |       |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 7:22  | 00:00 | 00:00 | 7:49  | 8:00  | 7:40  | 7:36  | 7:51  | 00:00 | 00:00 | 7:51  | 7:49  | 00:00 | 00:00 | 7:45  | 00:00 | 00:00 | 8:01  | 8:15  | 8:03  | 00:00 | 00:00 | 00:00 | 00:00 | 7:31  | 00:00 | 00:00 | 8:02  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       | 00:37 |       |       |       |       | 00:20 | 00:24 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 00:29 |       |       |       |       |       |
| OT       |       |       |       |       |       |       |       |       |       | 8:19  | 7:49  |       |       |       |       |       | 8:01  | 7:20  | 00:39 |       |       |       |       | 8:13  | 8:00  |       |       |       |       |       |       |
| Shift    | NS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    |

Employee: 17971 : Midhun.M

Total Work Duration: 107:27 Hrs. Total OT: 74:02 Hrs. Present: 23 Absent: 8 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 4:40 Early going By Days: 12 Total Duration(+OT): 181:29 Average Working Hrs: 7:53



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | A     | P     | WOP   | WOP   | P     | P     | P     | A     | P     | WOP   | WOP   | P     | P     | P     | P     | A     | WOP   | WOP   | P     | P     | P     | P     | A     | WOP   | WOP   | A     | A     | A     | P     | A     | WOP   |
| InTime1  |       | 08:22 | 08:29 | 08:54 | 08:39 | 08:35 | 08:34 |       | 08:27 | 08:50 | 07:52 | 08:33 | 08:48 | 08:40 | 08:51 |       | 08:43 | 09:04 | 08:49 | 08:34 | 08:39 | 08:38 | 08:45 | 08:41 | 08:31 |       | 08:43 | 08:45 | 08:33 | 08:34 | 08:41 |
| OutTime1 |       | 08:33 | 16:40 | 16:18 | 16:34 | 16:37 | 16:37 |       | 17:18 | 16:35 | 15:44 | 16:46 | 16:33 | 16:34 | 16:43 |       | 16:42 | 16:41 | 16:33 | 16:42 | 16:32 | 16:32 |       | 16:29 | 19:54 |       |       |       | 08:33 |       | 16:44 |
| InTime2  |       | 16:35 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 16:37 |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 7:36  | 00:00 | 00:00 | 7:35  | 7:38  | 7:38  | 00:00 | 8:19  | 00:00 | 00:00 | 7:47  | 7:34  | 7:35  | 7:44  | 00:00 | 00:00 | 00:00 | 7:34  | 7:43  | 7:33  | 7:33  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:38  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       | 00:24 |       |       | 00:25 | 00:22 | 00:22 |       |       |       |       |       | 00:26 | 00:25 | 00:16 |       |       |       | 00:27 | 00:17 | 00:27 | 00:27 |       |       |       |       |       | 00:22 |       |       |       |
| OT       |       |       | 8:11  | 7:24  |       |       |       |       |       | 7:45  | 7:52  |       |       |       |       |       | 7:59  | 7:37  |       |       |       |       |       | 7:48  | 11:23 |       |       |       |       |       | 8:03  |
| Shift    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    |



# Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

Department: MASSEUR

Employee: 19465 : Anitha MV

Total Work Duration: 114:45 Hrs. Total OT: 47:56 Hrs. Present: 21 Absent: 8 WeeklyOff: 8 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 4:35 Early going By Days: 5 Total Duration(+OT): 162:41 Average Working Hrs: 7:45



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | A     | WOP   | WOP   | P     | P     | P     | P     | A     | A     | WOP   | P     | P     | P     | P     | A     | WOP   | WOP   | P     | P     | P     | P     | A     | WO    | WO    | P     | A     | A     | P     | A     | WOP   |
| InTime1  | 08:47 |       | 08:45 | 08:33 | 08:48 | 08:45 | 08:53 | 08:40 |       |       | 08:43 | 08:55 | 08:53 | 08:57 | 08:54 |       | 08:47 | 08:42 | 08:52 | 08:49 | 08:52 | 08:28 | 08:51 |       | 08:44 | 08:14 | 08:31 | 08:31 | 08:33 | 08:35 | 08:30 |
| OutTime1 | 16:37 |       | 11:59 | 08:33 | 16:48 | 16:56 | 16:37 | 16:35 |       |       | 16:40 | 16:50 | 16:48 | 16:53 | 16:47 |       | 17:01 | 16:25 | 17:06 | 14:17 | 16:59 | 16:57 |       |       |       | 16:14 |       |       | 17:06 |       | 16:40 |
| InTime2  |       |       | 14:23 | 16:22 |       | 16:56 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       | 16:48 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 7:38  | 00:00 | 00:00 | 00:00 | 7:49  | 7:57  | 7:38  | 7:36  | 00:00 | 00:00 | 00:00 | 7:51  | 7:49  | 7:54  | 7:48  | 00:00 | 00:00 | 00:00 | 8:07  | 5:18  | 8:00  | 7:58  | 00:00 | 00:00 | 00:00 | 7:15  | 00:00 | 00:00 | 8:07  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By | 00:22 |       |       |       |       |       | 00:22 | 00:24 |       |       |       |       |       |       |       |       |       |       |       | 2:42  |       |       |       |       |       | 00:45 |       |       |       |       |       |
| OT       |       |       | 8:03  | 7:49  |       |       |       |       |       |       | 7:57  |       |       |       |       |       | 8:14  | 7:43  |       |       |       |       |       |       |       |       |       |       |       |       | 8:10  |
| Shift    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    |

Department: MATRON OR NURSING SP

Employee: 18631 : Ancy M

Total Work Duration: 84:42 Hrs. Total OT: 39:46 Hrs. Present: 17 Absent: 12 WeeklyOff: 7 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 11:17 Early going By Days: 10 Total Duration(+OT): 124:28 Average Working Hrs: 7:19



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | P     | WOP   | WO    | A     | P     | P     | A     | P     | WOP   | WOP   | P     | A     | P     | A     | A     | A     | A     | P     | P     | P     | P     | A     | WOP   | WO    | A     | A     | A     | P     | A     | WOP   |
| InTime1  | 09:02 | 08:12 | 08:52 |       | 08:27 | 08:12 | 08:10 |       | 08:11 | 08:14 | 08:06 | 08:17 | 08:16 | 08:11 |       |       |       |       | 08:32 | 08:00 | 07:57 | 08:14 | 08:12 | 08:13 | 08:13 |       | 08:14 | 08:12 | 08:14 | 08:10 | 08:11 |
| OutTime1 | 17:00 | 17:00 | 17:08 |       |       | 16:10 | 16:06 |       | 16:11 | 16:03 | 16:06 | 16:08 |       | 15:51 |       |       |       |       |       | 16:03 | 16:03 | 16:03 | 13:55 |       | 16:03 |       |       |       | 16:03 | 16:02 |       |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 7:58  | 8:01  | 00:00 | 00:00 | 00:00 | 7:11  | 7:07  | 00:00 | 7:12  | 00:00 | 00:00 | 7:09  | 00:00 | 6:52  | 00:00 | 00:00 | 00:00 | 00:00 | 7:04  | 7:04  | 7:04  | 4:56  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:04  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       | 00:49 | 00:53 |       | 00:48 |       |       | 00:51 |       | 1:08  |       |       |       |       |       | 00:56 | 00:56 | 00:56 | 3:04  |       |       |       |       |       | 00:56 |       |       |
| OT       |       |       | 8:16  |       |       |       |       |       |       | 7:49  | 8:00  |       |       |       |       |       |       |       |       |       |       |       |       |       | 7:50  |       |       |       |       |       | 7:51  |
| Shift    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    |       |



# Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: MICRO BIOLOGIST

Employee: 19470 : Haritha K  
Total Work Duration: 105:21 Hrs. Total OT: 31:47 Hrs. Present: 19 Absent: 7 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 1:06  
Late By Days: 1 Early By Hrs: 13:33 Early going By Days: 15 Total Duration(+OT): 137:08 Average Working Hrs: 7:13



| Status   | P     | P     | WOP   | WO    | A     | A     | P     | P     | P     | WO    | WO    | P     | A     | P     | P     | P     | WOP   | WO    | P     | P     | P     | P     | A     | WOP   | WO    | P     | A     | A     | P     | A     | WOP   |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| InTime1  | 08:27 | 08:11 | 08:12 |       | 08:10 |       | 08:09 | 08:09 | 08:10 |       |       | 10:06 | 16:08 | 08:10 | 08:12 | 08:11 | 07:57 |       | 07:59 | 07:56 | 08:12 | 08:11 | 08:12 | 08:12 |       | 08:12 | 08:13 |       | 08:13 | 08:10 | 08:11 |
| OutTime1 | 16:04 | 16:06 | 16:10 |       |       |       | 16:03 | 16:06 | 16:10 |       |       | 16:04 |       | 16:08 | 16:06 | 16:02 | 16:05 |       | 16:03 | 16:03 | 16:03 | 16:07 |       | 16:02 |       | 16:04 |       |       | 16:04 |       | 16:02 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 16:02 |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 7:05  | 7:07  | 00:00 | 00:00 | 00:00 | 00:00 | 7:04  | 7:07  | 7:11  | 00:00 | 00:00 | 5:58  | 00:00 | 7:09  | 7:07  | 7:03  | 00:00 | 00:00 | 7:04  | 7:04  | 7:04  | 7:08  | 00:00 | 00:00 | 00:00 | 7:05  | 00:00 | 00:00 | 7:05  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       | 1:06  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By | 00:55 | 00:53 |       |       |       |       | 00:56 | 00:53 | 00:49 |       |       | 00:55 |       | 00:51 | 00:53 | 00:57 |       |       | 00:56 | 00:56 | 00:56 | 00:52 |       |       |       | 00:55 |       |       | 00:56 |       |       |
| OT       |       |       | 7:58  |       |       |       |       |       |       |       |       |       |       |       |       |       | 8:08  |       |       |       |       |       |       | 7:50  |       |       |       |       |       |       | 7:51  |
| Shift    | GS    | GS    | GS    | NS    | GS    | NS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | NS    | GS    | GS    | GS    |

Department: MID WIFE

Employee: 15925 : Jisha M  
Total Work Duration: 112:22 Hrs. Total OT: 54:28 Hrs. Present: 22 Absent: 7 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 6:59 Early going By Days: 6 Total Duration(+OT): 166:50 Average Working Hrs: 7:35



| Status   | P     | P     | WOP   | WOP   | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | A     | A     | P     | WOP   | WOP   | P     | A     | P     | P     | A     | WOP   | WO    | P     | A     | A     | P     | A     | WOP   |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| InTime1  | 08:49 | 07:42 | 09:15 | 08:30 | 09:04 | 08:06 | 07:42 | 07:45 | 09:01 | 07:47 |       | 09:03 | 08:58 |       |       | 09:04 | 07:49 | 09:07 | 07:54 |       | 09:01 | 07:50 | 07:46 | 07:44 |       | 08:58 | 09:00 | 08:53 | 08:53 | 09:03 | 17:14 |
| OutTime1 | 16:57 | 15:30 | 16:48 | 16:00 | 17:00 | 15:46 | 15:43 | 15:42 | 16:45 | 13:40 |       | 16:53 | 16:35 |       |       | 17:09 | 12:58 | 16:23 | 15:39 |       | 17:04 | 16:44 |       | 15:40 |       | 16:44 |       |       | 17:14 |       | 06:25 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 7:58  | 6:31  | 00:00 | 00:00 | 7:56  | 6:47  | 6:44  | 6:43  | 7:44  | 00:00 | 00:00 | 7:50  | 7:36  | 00:00 | 00:00 | 8:05  | 00:00 | 00:00 | 6:40  | 00:00 | 8:03  | 7:45  | 00:00 | 00:00 | 00:00 | 7:45  | 00:00 | 00:00 | 8:15  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       | 1:29  |       |       |       | 1:13  | 1:16  | 1:17  |       |       |       |       | 00:24 |       |       |       |       |       | 1:20  |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       |       |       | 7:33  | 7:30  |       |       |       |       |       | 5:53  |       |       |       |       |       |       | 5:09  | 7:16  |       |       |       |       |       | 7:56  |       |       |       |       |       |       | 13:11 |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

|      |      |     |      |     |     |     |     |      |     |       |      |      |      |      |       |      |       |      |      |      |      |       |      |       |      |      |      |      |       |      |       |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: MID WIFE

|       |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |
|-------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| Shift | GS | GS | GS | GS | GS | GS | GS | GS | GS | GS | NS | GS | GS | NS | NS | GS | GS | GS | GS | NS | GS | GS | GS | GS | NS | GS | GS | GS | GS | GS | GS |
|-------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|

Department: MTS

Employee: 11853 : Jayanthi K

Total Work Duration: 00:00 Hrs. Total OT: 7:55 Hrs. Present: 1 Absent: 30 WeeklyOff: 1 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 00:00 Early going By Days: 0 Total Duration(+OT): 7:55 Average Working Hrs: 7:55



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | WOP   |
| InTime1  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 07:42 | 07:35 |
| OutTime1 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 15:30 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |       |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 7:55  |
| Shift    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | GS    | GS    |

Employee: 12275 : Sivakumar N

Total Work Duration: 15:11 Hrs. Total OT: 15:06 Hrs. Present: 4 Absent: 26 WeeklyOff: 3 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 00:49 Early going By Days: 2 Total Duration(+OT): 30:17 Average Working Hrs: 7:34



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |     |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-----|
| Status   | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | WOP   | WO    | P     | A     | A     | P     | A     | WOP |
| InTime1  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 08:59 |       | 08:41 | 07:38 | 08:36 | 07:59 | 08:58 | 09:00 |     |
| OutTime1 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 16:19 |       | 16:26 |       |       | 16:43 |       | 16:46 |     |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |     |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |     |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:27  | 00:00 | 00:00 | 7:44  | 00:00 | 00:00 |     |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |     |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 00:33 |       |       | 00:16 |       |       |     |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: MTS

|       |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |      |    |    |    |    |    |    |      |
|-------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|------|----|----|----|----|----|----|------|
| OT    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    | 7:20 |    |    |    |    |    |    | 7:46 |
| Shift | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | GS   | NS | GS | GS | GS | GS | GS | GS   |

Employee: 16516 : Sarojini K  
Total Work Duration: 59:05 Hrs. Total OT: 135:46 Hrs. Present: 13 Absent: 17 WeeklyOff: 6 Holidays: 0 Leaves Taken: 0 Late By Hrs: 17:59 Late By Days: 3 Early By Hrs: 3:05 Early going By Days: 1 Total Duration(+OT): 194:51 Average Working Hrs: 14:59



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |     |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-----|
| Status   | P     | A     | A     | WOP   | A     | P     | P     | P     | P     | WOP   | WOP   | A     | A     | A     | P     | P     | WOP   | WO    | A     | A     | A     | P     | A     | A     | A     | A     | A     | A     | A     | A     | WOP |
| InTime1  | 08:48 | 16:55 |       | 04:44 |       | 05:28 | 08:40 | 07:40 | 08:50 | 09:12 | 09:18 |       |       |       | 09:11 | 11:04 | 08:48 |       |       |       | 17:00 | 09:04 | 09:11 |       |       |       | 08:44 | 07:43 | 08:58 |       |     |
| OutTime1 | 17:54 | 04:03 |       | 16:21 |       | 16:57 | 17:09 | 13:54 | 19:20 | 17:17 | 16:53 |       |       |       | 17:32 | 17:11 | 16:53 |       |       |       | 21:27 | 16:56 |       |       |       |       |       |       | 17:08 |       |     |
| InTime2  | 04:49 |       |       |       |       | 20:39 |       |       | 05:27 | 20:59 | 20:44 |       |       |       |       |       |       |       |       |       | 05:28 | 20:55 |       |       |       |       |       |       | 04:53 |       |     |
| OutTime2 |       |       |       |       |       |       |       |       |       | 05:28 |       |       |       |       |       |       |       |       |       |       | 05:29 |       |       |       |       |       |       |       |       |       |     |
| Duration | 8:01  | 00:05 | 00:00 | 00:00 | 00:00 | 8:01  | 8:10  | 4:55  | 8:01  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:49  | 6:07  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:56  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |     |
| Late By  |       | 7:55  |       |       |       |       |       |       |       |       |       |       |       |       | 2:04  |       |       |       |       |       | 8:00  |       |       |       |       |       |       |       |       |       |     |
| Early By |       |       |       |       |       |       |       | 3:05  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |     |
| OT       | 11:49 | 11:03 |       | 11:37 |       | 3:39  |       |       | 12:27 | 20:16 | 11:26 |       |       |       | 00:32 |       | 8:05  |       |       |       | 12:28 | 12:29 |       |       |       |       |       |       |       | 19:55 |     |
| Shift    | GS    | GS    | NS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | NS    | GS    | GS    | GS    | NS    | NS    | NS    | GS    | GS    | GS    | NS    | NS    | NS    | NS    | NS    | GS    | NS    | GS  |

Employee: 16975 : Sobhana  
Total Work Duration: 15:00 Hrs. Total OT: 8:00 Hrs. Present: 3 Absent: 27 WeeklyOff: 2 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00 Late By Days: 0 Early By Hrs: 00:55 Early going By Days: 1 Total Duration(+OT): 23:00 Average Working Hrs: 7:40



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | WOP   | WO    | A     | P     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     |
| InTime1  | 07:59 | 15:30 |       |       |       |       |       |       |       | 17:00 |       |       |       | 17:14 | 17:07 |       | 08:50 | 08:43 |       | 08:50 |       | 08:52 |       |       |       |       |       |       |       |       |
| OutTime1 | 16:04 |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 16:50 |       |       | 16:54 |       |       |       |       |       |       |       |       |       |       |       |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 7:05  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:55  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By | 00:55 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 8:00  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: MTS

| Shift | GS | GS | NS | NS | NS | NS | NS | NS | NS | GS | NS | NS | NS | GS | GS | NS | NS | GS | GS | NS | GS | NS | GS | NS | NS | NS | NS | NS | NS | NS | NS |
|-------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
|-------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|

Employee: 17401 : Kanjana K  
Total Work Duration: 120:50 Hrs. Total OT: 138:08 Hrs. Present: 20 Absent: 11 WeeklyOff: 5 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:37 Late By Days: 2 Early By Hrs: 8:08 Early going By Days: 2 Total Duration(+OT): 258:58 Average Working Hrs: 12:57



| Status   | P     | A     | A     | A     | P     | P     | P     | P     | P     | WOP   | WOP   | A     | P     | P     | P     | P     | WOP   | WOP   | P     | P     | P     | P     | A     | A     | A     | A     | A     | A     | P     | A     | WOP   |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| InTime1  | 08:54 |       |       |       | 05:42 | 08:48 | 08:42 | 08:52 | 08:50 | 08:50 | 08:50 |       | 05:46 | 09:19 | 09:18 | 09:12 | 16:50 | 08:55 | 08:51 | 08:50 | 08:51 | 08:48 | 08:50 |       |       |       |       | 05:49 | 09:10 | 05:51 | 17:01 |
| OutTime1 | 17:12 |       |       |       | 08:46 | 17:05 | 17:02 | 17:25 | 17:22 | 17:11 | 17:05 |       | 09:26 | 17:02 | 16:59 | 17:02 | 20:48 | 17:05 | 17:15 | 16:42 | 17:15 | 17:18 |       |       |       |       |       | 09:08 | 17:03 |       | 20:43 |
| InTime2  |       |       |       |       | 16:55 | 05:44 | 20:45 |       |       |       |       |       | 21:03 | 21:04 | 21:07 | 21:03 | 05:46 | 20:26 |       |       |       |       |       |       |       |       |       | 20:48 |       | 05:50 |       |
| OutTime2 |       |       |       |       | 20:58 |       |       |       |       |       |       |       | 05:46 | 05:41 | 05:45 | 05:46 |       |       |       |       |       |       |       |       |       |       |       | 05:51 |       |       |       |
| Duration | 8:13  | 00:00 | 00:00 | 00:00 | 8:01  | 8:01  | 8:01  | 8:26  | 8:23  | 00:00 | 00:00 | 00:00 | 8:01  | 7:41  | 7:42  | 7:48  | 00:00 | 00:00 | 8:16  | 7:43  | 8:16  | 8:19  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:09 | 7:50  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       | 00:19 | 00:18 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 00:17 |       |       |       |       |       |       |       | 7:51  |       |       |       |
| OT       |       |       |       |       | 3:58  | 12:44 | 3:45  |       |       | 8:21  | 8:15  |       | 12:46 | 12:41 | 12:45 | 12:46 | 12:56 | 11:31 |       |       |       |       |       |       |       |       |       | 12:51 |       | 12:49 |       |
| Shift    | GS    | NS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | NS    | NS    | GS    | GS    | GS    | GS    |

Employee: 17964 : Girija G  
Total Work Duration: 72:57 Hrs. Total OT: 75:46 Hrs. Present: 17 Absent: 14 WeeklyOff: 7 Holidays: 0 Leaves Taken: 0 Late By Hrs: 8:09 Late By Days: 1 Early By Hrs: 7:01 Early going By Days: 7 Total Duration(+OT): 148:43 Average Working Hrs: 8:45



| Status   | P     | P     | WOP   | WOP   | P     | A     | A     | P     | P     | WOP   | WOP   | P     | P     | A     | P     | P     | WOP   | WOP   | A     | A     | A     | A     | A     | A     | A     | A     | A     | P     | A     | WOP   |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| InTime1  | 08:56 | 08:55 | 07:49 | 08:37 | 08:58 |       |       | 08:47 | 07:41 | 07:35 | 08:20 | 07:46 | 07:46 | 07:45 | 07:41 | 07:39 | 17:04 | 17:13 | 17:09 |       |       |       |       |       |       |       | 07:36 | 07:53 | 07:46 | 07:49 |
| OutTime1 | 16:57 | 16:58 | 15:44 | 12:45 | 17:00 |       |       | 16:43 | 15:43 | 15:41 | 16:06 | 15:39 | 16:35 |       | 15:34 | 15:38 | 06:33 | 06:29 | 06:27 |       |       |       |       |       |       |       | 16:00 |       | 15:37 |       |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 06:30 |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 7:58  | 7:59  | 00:00 | 00:00 | 8:01  | 00:00 | 00:00 | 7:44  | 6:44  | 00:00 | 00:00 | 6:40  | 7:36  | 00:00 | 6:35  | 6:39  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:01  | 00:00 | 00:00 |       |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 8:09  |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       | 00:16 | 1:16  |       |       | 1:20  | 00:24 |       | 1:25  | 1:21  |       |       |       |       |       |       |       |       |       |       | 00:59 |       |       |       |
| OT       |       |       | 7:55  | 4:08  |       |       |       |       |       | 8:06  | 7:46  |       |       |       |       |       | 13:29 | 13:16 | 13:18 |       |       |       |       |       |       |       |       |       | 7:48  |       |
| Shift    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | GS    | GS    | GS    |       |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

Department: MTS

Employee: 18093 : Rajitha M

Total Work Duration: 65:09 Hrs. Total OT: 109:46 Hrs. Present: 13 Absent: 16 WeeklyOff: 6 Holidays: 0 Leaves Taken: 0 Late By Hrs: 39:50 Late By Days: 5 Early By Hrs: 8:03 Early going By Days: 9 Total Duration(+OT): 174:55 Average Working Hrs: 13:27



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|----|
| Status   | P     | A     | WOP   | WOP   | A     | A     | A     | A     | A     | WOP   | WO    | P     | A     | P     | P     | P     | WOP   | WO    | P     | P     | P     | P     | A     | A     | A     | A     | A     | A     | A     | A     | A     |    |
| InTime1  | 07:52 |       | 16:05 | 16:58 | 16:43 | 16:44 | 16:32 | 16:50 |       | 07:51 |       | 08:16 |       | 08:09 | 08:11 | 08:11 | 08:13 |       | 07:58 | 07:55 | 08:11 | 08:11 | 08:11 |       |       |       |       |       | 06:29 | 18:01 | 06:03 |    |
| OutTime1 | 16:04 |       | 06:17 | 06:36 | 06:27 | 06:25 | 06:29 | 06:32 |       | 15:59 |       | 16:19 |       | 15:59 | 15:58 | 16:08 | 16:07 |       | 16:08 | 16:03 | 16:03 | 16:06 |       |       |       |       |       |       |       | 06:03 |       |    |
| InTime2  |       |       | 06:17 |       |       |       |       |       |       |       |       |       |       |       |       |       | 16:07 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
| Duration | 7:05  | 00:00 | 00:00 | 00:00 | 00:17 | 00:16 | 00:28 | 00:10 | 00:00 | 00:00 | 00:00 | 7:20  | 00:00 | 7:00  | 6:59  | 7:09  | 00:00 | 00:00 | 7:09  | 7:04  | 7:04  | 7:07  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:01 | 00:00 | 00:00 |    |
| Late By  |       |       |       |       | 7:43  | 7:44  | 7:32  | 7:50  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 9:01  |       |    |
| Early By | 00:55 |       |       |       |       |       |       |       |       |       |       | 00:40 |       | 1:00  | 1:01  | 00:51 |       |       | 00:51 | 00:56 | 00:56 | 00:53 |       |       |       |       |       |       |       |       |       |    |
| OT       |       |       | 14:12 | 13:38 | 13:27 | 13:25 | 13:29 | 13:32 |       | 8:08  |       |       |       |       |       |       | 7:54  |       |       |       |       |       |       |       |       |       |       |       |       | 12:01 |       |    |
| Shift    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | NS    | GS    | NS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | NS    | NS    | NS    | GS    | GS    | GS    | NS |

Employee: 19124 : Pankajam M

Total Work Duration: 120:04 Hrs. Total OT: 138:16 Hrs. Present: 20 Absent: 9 WeeklyOff: 7 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00 Late By Days: 0 Early By Hrs: 00:00 Early going By Days: 0 Total Duration(+OT): 258:20 Average Working Hrs: 12:55



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |     |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-----|
| Status   | A     | P     | WOP   | WOP   | P     | P     | P     | P     | P     | WO    | WO    | P     | P     | P     | P     | P     | WOP   | WOP   | P     | P     | P     | P     | A     | A     | A     | A     | A     | A     | A     | A     | A     | WOP |
| InTime1  |       | 09:05 | 09:05 | 09:01 | 09:15 | 09:00 | 09:04 | 09:04 | 09:06 |       |       | 08:59 | 09:02 | 09:02 | 09:02 | 09:02 | 09:04 | 09:05 | 09:07 | 09:08 | 09:11 | 09:02 |       |       |       |       |       |       |       | 09:01 | 09:02 |     |
| OutTime1 |       | 17:23 | 17:17 | 17:12 | 17:15 | 17:05 | 16:47 | 17:16 | 17:08 |       |       | 17:13 | 17:10 | 17:11 | 16:57 | 17:14 | 17:02 | 17:15 | 17:09 | 17:08 | 17:08 | 17:08 |       |       |       |       |       |       |       |       | 16:49 |     |
| InTime2  |       |       |       | 05:21 | 20:58 |       | 05:18 | 20:50 | 20:47 |       |       |       |       |       |       |       |       | 05:19 | 20:42 | 20:51 | 20:44 | 20:49 |       |       |       |       |       |       |       |       |       |     |
| OutTime2 |       |       |       |       |       |       |       | 05:18 |       |       |       |       |       |       |       |       |       |       | 05:57 | 05:20 | 05:18 |       |       |       |       |       |       |       |       |       |       |     |
| Duration | 00:00 | 8:18  | 00:00 | 00:00 | 7:45  | 8:05  | 7:56  | 7:56  | 7:54  | 00:00 | 00:00 | 8:14  | 8:08  | 8:09  | 7:55  | 8:12  | 00:00 | 00:00 | 7:53  | 7:52  | 7:49  | 7:58  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |     |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |     |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |     |
| OT       |       |       | 8:12  | 20:20 | 3:58  |       | 12:18 | 12:18 | 3:47  |       |       |       |       |       |       |       | 7:58  | 20:14 | 12:57 | 12:20 | 12:18 | 3:49  |       |       |       |       |       |       |       |       | 7:47  |     |
| Shift    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | GS    | GS  |





# Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

Department: MTS

Employee: 19128 : Girija SM

Total Work Duration: 65:40 Hrs. Total OT: 143:01 Hrs. Present: 14 Absent: 17 WeeklyOff: 5 Holidays: 0 Leaves Taken: 0 Late By Hrs: 49:23 Late By Days: 6 Early By Hrs: 6:26 Early going By Days: 5 Total Duration(+OT): 208:41 Average Working Hrs: 14:54



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | A     | A     | WOP   | P     | P     | P     | A     | A     | A     | WOP   | P     | P     | P     | P     | A     | WOP   | WOP   | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | P     | A     | WOP   |
| InTime1  | 06:32 | 17:05 |       | 08:48 | 07:50 | 08:57 | 08:58 |       |       |       | 08:17 | 07:44 | 07:45 | 07:46 | 07:50 | 17:10 | 17:04 | 17:13 | 17:20 | 17:24 | 17:14 | 17:10 |       |       |       |       |       | 08:55 | 08:56 | 07:26 | 07:47 |
| OutTime1 | 17:19 | 06:28 |       | 16:18 | 15:53 | 16:50 | 17:03 |       |       |       | 16:06 | 15:39 | 15:40 | 15:43 | 15:34 | 06:25 | 06:33 | 06:30 | 06:27 | 06:30 | 06:31 | 06:31 |       |       |       |       |       | 17:06 |       | 15:37 |       |
| InTime2  | 06:40 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 8:01  | 00:01 | 00:00 | 00:00 | 6:54  | 7:51  | 8:04  | 00:00 | 00:00 | 00:00 | 00:00 | 6:40  | 6:41  | 6:44  | 6:35  | 00:00 | 00:00 | 00:00 | 00:00 | 00:01 | 00:00 | 00:01 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 8:07  | 00:00 | 00:00 |       |
| Late By  |       | 8:05  |       |       |       |       |       |       |       |       |       |       |       |       |       | 8:10  |       |       | 8:20  | 8:24  | 8:14  | 8:10  |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       | 1:06  |       |       |       |       |       |       | 1:20  | 1:19  | 1:16  | 1:25  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       | 13:40 | 13:22 |       | 7:30  |       |       |       |       |       |       | 7:49  |       |       |       |       | 13:15 | 13:29 | 13:17 | 13:07 | 13:05 | 13:17 | 13:20 |       |       |       |       |       |       |       | 7:50  |       |
| Shift    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | NS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | NS    | NS    | NS    | GS    | GS    | GS    | GS    |

Employee: 19443 : Jayasudha A

Total Work Duration: 103:56 Hrs. Total OT: 118:00 Hrs. Present: 19 Absent: 12 WeeklyOff: 6 Holidays: 0 Leaves Taken: 0 Late By Hrs: 8:20 Late By Days: 2 Early By Hrs: 8:35 Early going By Days: 3 Total Duration(+OT): 221:56 Average Working Hrs: 11:41



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | P     | WOP   | WOP   | P     | P     | P     | P     | P     | WOP   | WOP   | A     | P     | P     | A     | A     | A     | WOP   | P     | P     | P     | A     | A     | A     | A     | A     | A     | A     | P     | A     | WOP   |
| InTime1  | 05:59 | 09:16 | 08:28 | 09:08 | 08:55 | 08:51 | 08:53 | 08:49 | 08:45 | 08:46 | 09:01 | 17:04 | 08:57 | 08:53 |       |       |       | 05:41 | 08:46 | 08:45 | 08:51 |       |       |       |       |       |       | 06:05 | 09:09 | 06:11 | 09:08 |
| OutTime1 | 09:08 | 17:07 | 17:04 | 17:07 | 16:59 | 17:03 | 16:37 | 16:37 | 17:07 | 16:56 | 16:44 | 20:45 | 17:10 | 17:11 |       |       |       | 08:52 | 17:15 | 17:12 | 16:49 |       |       |       |       |       |       | 09:08 | 16:55 |       | 17:12 |
| InTime2  | 20:38 | 20:41 | 20:40 | 20:29 |       |       |       |       |       |       |       |       |       |       |       |       |       | 17:04 |       |       | 16:49 |       |       |       |       |       |       |       | 20:48 |       | 20:43 |
| OutTime2 | 05:58 | 06:02 | 06:02 |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 20:27 |       |       | 16:49 |       |       |       |       |       |       |       | 06:11 |       |       |
| Duration | 8:01  | 7:44  | 00:00 | 00:00 | 8:00  | 8:04  | 7:38  | 7:38  | 8:08  | 00:00 | 00:00 | 00:01 | 8:11  | 8:12  | 00:00 | 00:00 | 00:00 | 00:00 | 8:16  | 8:13  | 7:50  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:09 | 7:51  | 00:00 | 00:00 |       |
| Late By  |       | 00:16 |       |       |       |       |       |       |       |       |       | 8:04  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       | 00:22 | 00:22 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 7:51  |       |       |       |       |
| OT       | 12:58 | 13:02 | 21:34 | 11:21 |       |       |       |       |       | 8:10  | 7:43  | 3:40  |       |       |       |       |       | 14:46 |       |       |       |       |       |       |       |       |       |       | 13:11 |       | 11:35 |
| Shift    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | NS    | GS    | GS    | GS    | GS    | NS    | GS    | NS    | NS    | NS    | NS    | GS    | GS    | GS    | GS    |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

Department: OFFICE SATTFF OR REGISTRATIONS

Employee: 10457 : Sunitha MS  
Total Work Duration: 89:27 Hrs. Total OT: 38:35 Hrs. Present: 17 Absent: 14 WeeklyOff: 5 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 6:02 Early going By Days: 4 Total Duration(+OT): 128:02 Average Working Hrs: 7:32



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | A     | A     | A     | P     | P     | A     | A     | A     | A     | A     | A     | A     | P     | P     | P     | WOP   | WOP   | P     | P     | P     | P     | A     | WOP   | WOP   | P     | A     | A     | P     | A     | WOP   |
| InTime1  | 08:50 |       |       |       | 08:42 | 08:56 |       |       |       |       |       | 08:59 | 16:59 | 09:04 | 08:54 | 09:01 | 08:58 | 09:10 | 08:44 | 09:00 | 08:43 | 09:03 | 09:03 | 09:02 | 09:07 | 09:07 | 09:01 | 09:02 | 08:55 | 08:39 | 09:08 |
| OutTime1 | 15:45 |       |       |       | 16:35 | 13:31 |       |       |       |       |       |       |       | 16:51 | 16:55 | 16:57 | 17:17 | 15:34 | 16:49 | 16:50 | 17:05 | 16:03 |       | 17:13 | 16:09 | 17:14 |       |       | 17:40 |       | 17:07 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 6:46  | 00:00 | 00:00 | 00:00 | 7:36  | 4:32  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:47  | 7:56  | 7:56  | 00:00 | 00:00 | 7:50  | 7:50  | 8:06  | 7:00  | 00:00 | 00:00 | 00:00 | 8:07  | 00:00 | 00:00 | 8:01  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By | 1:14  |       |       |       | 00:24 | 3:28  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 00:56 |       |       |       |       |       |       |       |       |       |
| OT       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 8:19  | 6:24  |       |       |       |       |       | 8:11  | 7:02  |       |       |       | 00:40 |       | 7:59  |
| Shift    | GS    | NS    | NS    | NS    | GS    | GS    | NS    | NS    | NS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    |

Employee: 10821 : Sudha.A  
Total Work Duration: 85:49 Hrs. Total OT: 39:50 Hrs. Present: 17 Absent: 10 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 10:01 Early going By Days: 11 Total Duration(+OT): 125:39 Average Working Hrs: 7:23



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | A     | WOP   | WO    | A     | P     | P     | P     | P     | WOP   | WO    | A     | P     | P     | A     | A     | WOP   | WO    | P     | A     | P     | P     | A     | WOP   | WO    | P     | A     | A     | P     | A     | WOP   |
| InTime1  | 08:27 | 08:13 | 08:12 |       | 08:09 | 08:10 | 08:09 | 08:10 | 08:10 | 08:13 |       | 08:18 | 08:14 | 08:10 | 08:09 | 08:11 | 07:56 |       | 07:59 | 07:55 | 08:12 | 08:11 | 08:11 | 08:11 |       | 08:22 | 08:12 | 08:11 | 08:11 | 08:09 | 08:10 |
| OutTime1 | 16:26 |       | 16:03 |       |       | 16:02 | 16:05 | 15:58 | 16:03 | 15:59 |       |       | 16:02 | 16:49 |       |       | 16:00 |       | 16:01 |       | 15:58 | 16:01 |       | 15:55 |       | 16:01 |       |       | 16:02 |       | 16:35 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       | 16:11 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 7:27  | 00:00 | 00:00 | 00:00 | 00:00 | 7:03  | 7:06  | 6:59  | 7:04  | 00:00 | 00:00 | 00:00 | 7:12  | 7:50  | 00:00 | 00:00 | 00:00 | 00:00 | 7:02  | 00:00 | 6:59  | 7:02  | 00:00 | 00:00 | 00:00 | 7:02  | 00:00 | 00:00 | 7:03  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By | 00:33 |       |       |       |       | 00:57 | 00:54 | 1:01  | 00:56 |       |       |       | 00:48 |       |       |       |       |       | 00:58 |       | 1:01  | 00:58 |       |       |       | 00:58 |       |       | 00:57 |       |       |
| OT       |       |       | 7:51  |       |       |       |       |       |       | 7:46  |       |       |       |       |       |       | 8:04  |       |       |       |       |       |       | 7:44  |       |       |       |       |       |       | 8:25  |
| Shift    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

Department: OFFICE SATTF OR REGISTRATIONS

Employee: 11241 : Vijayalakshmi T  
Total Work Duration: 110:12 Hrs. Total OT: 23:15 Hrs. Present: 17 Absent: 10 WeeklyOff: 7 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00 Late By Days: 0 Early By Hrs: 00:00 Early going By Days: 0 Total Duration(+OT): 133:27 Average Working Hrs: 7:51



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | A     | A     | A     | A     | P     | P     | P     | P     | P     | WO    | WO    | A     | P     | P     | P     | P     | WOP   | WO    | P     | P     | A     | P     | A     | WO    | WOP   | P     | A     | A     | P     | A     | WOP   |
| InTime1  |       |       |       |       | 08:35 | 08:47 | 08:51 | 08:54 | 09:03 | 08:54 |       | 16:52 | 08:41 | 08:58 | 08:52 | 09:02 | 08:55 | 15:36 | 08:43 | 08:45 | 08:59 | 08:51 | 08:49 | 17:01 | 09:15 | 09:14 | 09:03 | 08:45 | 09:02 | 08:16 | 09:06 |
| OutTime1 |       |       |       |       | 16:48 | 16:53 | 16:49 | 16:49 | 16:50 |       |       |       | 16:55 | 16:53 | 16:56 | 16:57 | 16:50 |       | 16:49 | 16:51 |       |       |       |       | 16:09 | 17:04 |       |       |       | 17:40 | 16:52 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 7:49  | 7:54  | 7:50  | 7:50  | 7:47  | 00:00 | 00:00 | 00:00 | 7:56  | 7:54  | 7:57  | 7:55  | 00:00 | 00:00 | 7:50  | 7:52  | 00:00 | 7:50  | 00:00 | 00:00 | 00:00 | 7:50  | 00:00 | 00:00 | 7:58  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 7:55  |       |       |       |       |       |       |       | 6:54  |       |       |       | 00:40 |       | 7:46  |
| Shift    | NS    | NS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    |

Employee: 11352 : Rahakrishnsn.A  
Total Work Duration: 119:00 Hrs. Total OT: 32:37 Hrs. Present: 19 Absent: 9 WeeklyOff: 7 Holidays: 0 Leaves Taken: 0 Late By Hrs: 1:04 Late By Days: 3 Early By Hrs: 00:00 Early going By Days: 0 Total Duration(+OT): 151:37 Average Working Hrs: 7:59



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | A     | A     | A     | A     | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | P     | A     | A     | WOP   | WO    | P     | A     | A     | P     | A     | WOP   |
| InTime1  |       |       |       |       | 09:10 | 09:10 | 09:28 | 09:10 | 09:07 | 09:05 |       | 09:01 | 08:59 | 09:20 | 09:16 | 09:12 | 09:01 |       | 08:50 | 08:52 | 09:02 | 17:37 | 09:02 | 09:05 |       | 09:09 | 09:11 | 08:57 | 09:15 | 08:43 | 09:05 |
| OutTime1 |       |       |       |       | 17:02 | 17:03 | 17:06 | 16:53 | 17:17 | 17:18 |       | 17:06 | 17:08 | 17:32 | 16:45 | 17:19 | 17:24 |       | 17:10 | 17:19 | 17:33 |       |       | 17:03 |       | 16:53 |       |       | 17:16 |       | 16:03 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 17:19 |       |       |       |       | 16:55 |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 7:52  | 7:53  | 7:38  | 7:43  | 8:10  | 00:00 | 00:00 | 8:05  | 8:09  | 7:40  | 7:29  | 8:07  | 00:00 | 00:00 | 8:11  | 8:20  | 7:58  | 00:00 | 00:00 | 00:00 | 00:00 | 7:44  | 00:00 | 00:00 | 8:01  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       | 00:28 |       |       |       |       |       |       | 00:20 | 00:16 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       |       |       |       |       |       |       |       |       |       | 8:13  |       |       |       | 00:32 |       |       | 8:23  |       |       |       | 00:33 |       |       | 7:58  |       |       |       |       |       |       | 6:58  |
| Shift    | NS    | NS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

Department: OFFICE SATTf OR REGISTRATIONS

Employee: 16173 : Kokilavani.T.S  
Total Work Duration: 7:39 Hrs. Total OT: 7:50 Hrs. Present: 2 Absent: 29 WeeklyOff: 1 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 00:21 Early going By Days: 1 Total Duration(+OT): 15:29 Average Working Hrs: 7:44



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | P     | A     | WOP   |
| InTime1  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 08:50 | 08:49 | 08:49 | 08:47 |
| OutTime1 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 16:38 |       | 16:37 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:39  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 00:21 |       |       |
| OT       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 7:50  |
| Shift    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | GS    | GS    | GS    | GS    |

Employee: 16457 : Ajitha kumari.G  
Total Work Duration: 115:30 Hrs. Total OT: 35:37 Hrs. Present: 19.5 Absent: 7 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:56 Late By Days: 1 Early By Hrs: 2:16 Early going By Days: 5 Total Duration(+OT): 151:07 Average Working Hrs: 7:45



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |      |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|------|
| Status   | P     | P     | WOP   | WO    | A     | P     | P     | P     | A     | WOP   | WO    | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | A     | P     | A     | WO½P  | WO    | P     | A     | A     | P     | A     | WOP   |      |
| InTime1  | 09:08 | 08:57 | 09:07 |       | 16:51 | 09:02 | 09:12 | 08:58 | 09:07 | 09:02 |       | 08:58 | 09:10 | 08:57 | 09:03 | 08:57 | 08:49 |       | 09:04 | 09:06 | 16:58 | 08:51 | 08:44 | 09:09 |       | 09:56 | 09:11 | 08:56 | 08:57 | 08:13 | 09:07 |      |
| OutTime1 | 16:29 | 17:14 | 16:46 |       |       | 16:58 | 16:11 | 16:38 |       | 17:25 |       | 16:57 | 16:40 | 16:50 | 16:53 | 17:13 | 16:58 |       | 16:49 | 16:48 | 16:59 | 16:49 |       | 12:47 |       | 16:41 |       |       | 16:54 |       | 16:55 |      |
| InTime2  |       | 17:14 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 16:55 |       |       |       |      |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |      |
| Duration | 7:21  | 8:15  | 00:00 | 00:00 | 00:00 | 7:56  | 6:59  | 7:39  | 00:00 | 00:00 | 00:00 | 7:58  | 7:30  | 7:51  | 7:50  | 8:14  | 00:00 | 00:00 | 7:45  | 7:42  | 00:00 | 7:50  | 00:00 | 00:00 | 00:00 | 6:45  | 00:00 | 00:00 | 7:55  | 00:00 | 00:00 |      |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 00:56 |       |       |       |       |       |      |
| Early By | 00:30 |       |       |       |       |       | 00:48 | 00:21 |       |       |       |       | 00:19 |       |       |       |       |       |       |       |       |       |       |       |       | 00:18 |       |       |       |       |       |      |
| OT       |       |       | 7:39  |       |       |       |       |       |       | 8:23  |       |       |       |       |       |       | 8:09  |       |       |       |       |       |       | 3:38  |       |       |       |       |       |       |       | 7:48 |
| Shift    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    |      |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

Department: Office Superintendent

Employee: 19640 : Hari R  
Total Work Duration: 4:03 Hrs. Total OT: 00:00 Hrs. Present: 1 Absent: 30 WeeklyOff: 0 Holidays: 0 Leaves Taken: 0 Late By Hrs: 2:26  
Late By Days: 1 Early By Hrs: 1:31 Early going By Days: 1 Total Duration(+OT): 4:03 Average Working Hrs: 4:03



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | P     | A     | A     | A     |
| InTime1  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 11:26 |       | 09:17 |       |
| OutTime1 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 15:29 |       |       |       |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 4:03  | 00:00 | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 2:26  |       |       |       |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 1:31  |       |       |       |
| OT       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Shift    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | GS    | NS    | GS    | NS    |

Department: OT NURSE

Employee: 16517 : Nisha.B  
Total Work Duration: 00:00 Hrs. Total OT: 00:00 Hrs. Present: 0 Absent: 31 WeeklyOff: 0 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 00:00 Early going By Days: 0 Total Duration(+OT): 00:00 Average Working Hrs: 00:00



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     |
| InTime1  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime1 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: OT NURSE

| Shift | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS | NS |
|-------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
|-------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|

Department: OTATTENDEER

Employee: 10890 : Mohankumar.K  
Total Work Duration: 72:09 Hrs. Total OT: 51:12 Hrs. Present: 13 Absent: 13 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 00:00 Early going By Days: 0 Total Duration(+OT): 123:21 Average Working Hrs: 9:29



| Status   | A     | P     | WO    | WOP   | A     | P     | A     | P     | A     | WOP   | WO    | P     | A     | P     | A     | P     | WO    | WOP   | A     | P     | A     | P     | A     | WOP   | WO    | P     | A     | A     | A     | A     | WO    |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| InTime1  | 08:16 | 08:54 | 08:59 | 08:50 | 07:26 | 08:56 | 07:49 | 08:52 | 07:47 | 08:51 | 08:22 | 08:50 | 08:37 | 08:47 | 07:44 | 08:49 | 07:48 | 08:53 | 07:55 | 08:49 | 07:50 | 08:50 | 07:36 | 08:56 | 07:53 | 08:53 | 07:59 | 08:53 | 08:11 | 08:50 | 07:53 |
| OutTime1 |       | 18:24 |       | 18:14 |       | 18:15 |       | 18:28 |       | 18:17 |       | 18:28 |       | 18:27 |       | 18:34 |       | 18:28 |       | 18:21 |       | 18:40 |       | 18:37 |       | 18:29 |       |       |       |       |       |
| InTime2  |       | 18:24 |       | 18:14 |       | 18:16 |       | 18:28 |       | 18:17 |       | 18:29 |       | 18:27 |       | 18:34 |       | 18:29 |       | 18:21 |       | 18:40 |       | 18:37 |       | 18:29 |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 8:01  | 00:00 | 00:00 | 00:00 | 8:01  | 00:00 | 8:01  | 00:00 | 00:00 | 00:00 | 8:01  | 00:00 | 8:01  | 00:00 | 8:01  | 00:00 | 00:00 | 00:00 | 8:01  | 00:00 | 8:01  | 00:00 | 00:00 | 00:00 | 8:01  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       |       | 1:24  |       | 9:24  |       | 1:15  |       | 1:28  |       | 9:26  |       | 1:28  |       | 1:27  |       | 1:34  |       | 9:35  |       | 1:21  |       | 1:40  |       | 9:41  |       | 1:29  |       |       |       |       |       |
| Shift    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    |

Department: PANCHAKARMA ASSISTENT

Employee: 10286 : Subramanian.D  
Total Work Duration: 103:33 Hrs. Total OT: 49:09 Hrs. Present: 20 Absent: 8 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 8:08 Early going By Days: 8 Total Duration(+OT): 152:42 Average Working Hrs: 7:38



| Status   | A     | P     | WOP   | WO    | A     | P     | P     | P     | P     | WOP   | WOP   | A     | P     | P     | P     | P     | WO    | WOP   | P     | P     | P     | A     | A     | WO    | WOP   | P     | A     | A     | P     | A     | WOP   |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| InTime1  | 16:03 | 08:31 | 08:07 | 08:44 |       | 08:57 | 08:41 | 08:41 | 08:35 | 08:27 | 08:44 |       | 08:38 | 08:32 | 08:33 | 07:22 | 16:35 | 08:38 | 08:29 | 08:43 | 08:45 |       | 08:42 | 16:37 | 08:26 | 08:32 | 08:41 | 08:42 | 08:42 | 08:41 | 08:18 |
| OutTime1 |       | 15:57 | 16:32 |       |       | 16:55 | 16:48 | 16:50 | 17:28 | 16:52 | 16:30 |       | 16:44 | 16:49 | 16:42 | 16:38 |       | 16:47 | 16:31 | 16:36 | 12:59 |       |       | 16:37 | 16:22 | 16:08 |       |       | 08:42 | 08:41 | 16:46 |
| InTime2  |       |       |       |       |       |       | 16:48 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 16:08 |       |       | 16:14 |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 16:14 |       |       |       |
| Duration | 00:00 | 6:58  | 00:00 | 00:00 | 00:00 | 7:56  | 7:49  | 7:51  | 8:29  | 00:00 | 00:00 | 00:00 | 7:45  | 7:50  | 7:43  | 7:39  | 00:00 | 00:00 | 7:32  | 7:37  | 4:00  | 00:00 | 00:00 | 00:00 | 00:00 | 7:09  | 00:00 | 00:00 | 7:15  | 00:00 | 00:00 |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: PANCHAKARMA ASSISTENT

|          |    |      |      |    |    |    |    |    |    |      |      |    |    |    |       |       |    |      |       |       |      |    |    |    |      |       |    |    |       |    |      |
|----------|----|------|------|----|----|----|----|----|----|------|------|----|----|----|-------|-------|----|------|-------|-------|------|----|----|----|------|-------|----|----|-------|----|------|
| Late By  |    |      |      |    |    |    |    |    |    |      |      |    |    |    |       |       |    |      |       |       |      |    |    |    |      |       |    |    |       |    |      |
| Early By |    | 1:02 |      |    |    |    |    |    |    |      |      |    |    |    | 00:17 | 00:21 |    |      | 00:28 | 00:23 | 4:01 |    |    |    |      | 00:51 |    |    | 00:45 |    |      |
| OT       |    |      | 8:25 |    |    |    |    |    |    | 8:25 | 7:46 |    |    |    |       |       |    | 8:09 |       |       |      |    |    |    | 7:56 |       |    |    |       |    | 8:28 |
| Shift    | GS | GS   | GS   | GS | NS | GS | GS | GS | GS | GS   | GS   | NS | GS | GS | GS    | GS    | GS | GS   | GS    | GS    | NS   | GS | GS | GS | GS   | GS    | GS | GS | GS    | GS | GS   |

Employee: 10409 : Sivaraman.K      Total Work Duration: 95:23 Hrs. Total OT: 24:01 Hrs. Present: 16 Absent: 9 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 8:37 Early going By Days: 13 Total Duration(+OT): 119:24 Average Working Hrs: 7:28



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | P     | WOP   | WOP   | P     | A     | A     | P     | P     | WO    | WO    | A     | P     | P     | P     | P     | WOP   | WO    | A     | A     | P     | P     | A     | WO    | WO    | P     | A     | A     | P     | A     | WO    |
| InTime1  | 08:17 | 08:59 | 08:55 | 08:14 | 08:50 |       |       | 08:16 | 08:50 |       |       |       | 08:17 | 08:57 | 08:17 | 08:18 | 08:16 |       |       |       | 08:19 | 08:49 | 08:50 |       |       | 08:03 | 08:49 | 08:51 | 08:48 | 08:49 |       |
| OutTime1 | 15:53 | 16:39 | 16:43 | 16:12 | 16:11 |       |       | 16:19 | 16:19 |       |       |       | 16:18 | 16:37 | 16:14 | 16:29 | 16:31 |       |       |       | 16:15 | 16:18 |       |       | 16:26 |       |       | 16:12 |       |       |       |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 6:54  | 7:40  | 00:00 | 00:00 | 7:12  | 00:00 | 00:00 | 7:20  | 7:20  | 00:00 | 00:00 | 00:00 | 7:19  | 7:38  | 7:15  | 7:30  | 00:00 | 00:00 | 00:00 | 00:00 | 7:16  | 7:19  | 00:00 | 00:00 | 00:00 | 7:27  | 00:00 | 00:00 | 7:13  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By | 1:06  | 00:20 |       |       | 00:48 |       |       | 00:40 | 00:40 |       |       |       | 00:41 | 00:22 | 00:45 | 00:30 |       |       |       |       | 00:44 | 00:41 |       |       |       | 00:33 |       |       | 00:47 |       |       |
| OT       |       |       | 7:48  | 7:58  |       |       |       |       |       |       |       |       |       |       |       |       | 8:15  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Shift    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | NS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | NS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | NS    |

Employee: 10618 : Sulekha MS      Total Work Duration: 124:58 Hrs. Total OT: 43:36 Hrs. Present: 21 Absent: 8 WeeklyOff: 7 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 2:10 Early going By Days: 3 Total Duration(+OT): 168:34 Average Working Hrs: 8:02



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | A     | A     | A     | P     | P     | P     | P     | P     | WOP   | WOP   | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | P     | P     | A     | WO    | WOP   | A     | A     | A     | P     | A     | WOP   |
| InTime1  | 07:56 |       |       |       | 08:43 | 08:42 | 08:46 | 08:11 | 08:50 | 08:26 | 08:26 | 08:30 | 08:44 | 08:43 | 08:42 | 08:42 | 08:42 |       | 08:47 | 08:29 | 08:25 | 08:22 | 08:30 | 16:56 | 07:46 |       | 08:43 | 08:29 | 08:50 | 08:35 | 08:41 |
| OutTime1 | 15:34 |       |       |       | 16:47 | 16:49 | 16:42 | 16:31 | 16:47 | 17:28 | 16:40 | 16:50 | 08:44 | 16:53 | 16:47 | 16:46 | 17:09 |       | 17:39 | 17:13 | 17:00 | 16:57 |       | 16:56 | 17:00 |       |       |       | 17:06 |       | 16:41 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       | 17:01 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 6:35  | 00:00 | 00:00 | 00:00 | 7:48  | 7:50  | 7:43  | 7:32  | 7:48  | 00:00 | 00:00 | 7:51  | 8:02  | 7:54  | 7:48  | 7:47  | 00:00 | 00:00 | 8:01  | 8:14  | 8:00  | 7:58  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 8:07  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: PANCHAKARMA ASSISTENT

|          |      |    |    |    |    |    |    |    |       |       |    |    |    |    |    |    |      |    |       |    |    |    |    |    |      |    |    |    |    |    |      |
|----------|------|----|----|----|----|----|----|----|-------|-------|----|----|----|----|----|----|------|----|-------|----|----|----|----|----|------|----|----|----|----|----|------|
| Early By | 1:25 |    |    |    |    |    |    |    | 00:17 | 00:28 |    |    |    |    |    |    |      |    |       |    |    |    |    |    |      |    |    |    |    |    |      |
| OT       |      |    |    |    |    |    |    |    | 9:02  | 8:14  |    |    |    |    |    |    | 8:27 |    | 00:39 |    |    |    |    |    | 9:14 |    |    |    |    |    | 8:00 |
| Shift    | GS   | NS | NS | NS | GS | GS | GS | GS | GS    | GS    | GS | GS | GS | GS | GS | GS | GS   | NS | GS    | GS | GS | GS | GS | GS | GS   | NS | GS | GS | GS | GS | GS   |

Employee: 11315 : Bindu.MP      Total Work Duration: 126:41 Hrs. Total OT: 32:03 Hrs. Present: 22 Absent: 4 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 17:19 Early going By Days: 18 Total Duration(+OT): 158:44 Average Working Hrs: 7:13



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | P     | WO    | WO    | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | P     | P     | P     | WO    | WOP   | P     | P     | P     | P     | A     | WOP   | WO    | P     | A     | A     | P     | A     | WOP   |
| InTime1  | 08:26 | 08:11 |       |       | 08:10 | 08:10 | 08:09 | 08:10 | 08:10 | 08:13 |       | 08:16 | 08:14 | 08:10 | 08:12 | 08:12 |       | 08:22 | 07:59 | 07:55 | 08:12 | 08:12 | 08:12 | 08:12 |       | 08:11 | 08:13 | 08:11 | 08:12 | 08:09 | 08:10 |
| OutTime1 | 16:04 | 14:12 |       |       | 16:07 | 16:10 | 16:06 | 16:05 | 16:15 | 16:11 |       | 16:10 | 16:08 | 16:08 | 16:07 | 16:10 |       | 15:58 | 16:05 | 16:06 | 16:08 | 16:07 |       | 16:06 |       | 16:08 |       |       | 16:08 |       | 16:45 |
| InTime2  | 16:04 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 7:05  | 5:13  | 00:00 | 00:00 | 7:08  | 7:11  | 7:07  | 7:06  | 7:16  | 00:00 | 00:00 | 7:11  | 7:09  | 7:08  | 7:08  | 7:11  | 00:00 | 00:00 | 7:06  | 7:07  | 7:09  | 7:08  | 00:00 | 00:00 | 00:00 | 7:09  | 00:00 | 00:00 | 7:09  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By | 00:55 | 2:47  |       |       | 00:52 | 00:49 | 00:53 | 00:54 | 00:44 |       |       | 00:49 | 00:51 | 00:51 | 00:52 | 00:49 |       |       | 00:54 | 00:53 | 00:52 | 00:52 |       |       |       | 00:51 |       |       | 00:51 |       |       |
| OT       |       |       |       |       |       |       |       |       |       | 7:58  |       |       |       |       |       |       |       | 7:36  |       |       |       |       |       | 7:54  |       |       |       |       |       |       | 8:35  |
| Shift    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    |

Department: PANCHAKARMA NURES

Employee: 17729 : Sathi.T      Total Work Duration: 78:26 Hrs. Total OT: 55:28 Hrs. Present: 17 Absent: 14 WeeklyOff: 7 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 1:30 Early going By Days: 3 Total Duration(+OT): 133:54 Average Working Hrs: 7:53



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | A     | A     | A     | A     | A     | A     | A     | A     | P     | WOP   | WOP   | P     | A     | P     | P     | P     | WOP   | WOP   | P     | P     | A     | P     | A     | WOP   | WOP   | P     | A     | A     | P     | A     | WOP   |
| InTime1  |       |       |       |       |       |       |       |       | 08:30 | 08:34 | 08:30 | 08:45 | 08:30 | 08:45 | 08:27 | 08:40 | 08:23 | 08:55 | 08:21 | 08:39 |       | 08:09 | 08:11 | 08:08 | 08:35 | 08:50 |       | 08:18 | 08:46 | 08:04 | 07:50 |
| OutTime1 |       |       |       |       |       |       |       |       | 17:42 | 16:35 | 15:54 | 16:56 |       | 16:59 | 16:49 | 08:40 | 17:00 | 16:18 | 17:19 | 16:14 |       | 16:31 |       | 16:06 | 16:05 | 17:00 |       |       | 16:42 |       | 15:43 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 16:46 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 8:01  | 00:00 | 00:00 | 7:57  | 00:00 | 8:00  | 7:50  | 7:47  | 00:00 | 00:00 | 8:20  | 7:15  | 00:00 | 7:32  | 00:00 | 00:00 | 00:00 | 8:01  | 00:00 | 00:00 | 7:43  | 00:00 | 00:00 |





Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
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Department: PANCHAKARMA NURES

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Department: PEON ATTENDER

Employee: 12217 : Anitha.S

Total Work Duration: 89:23 Hrs. Total OT: 51:59 Hrs. Present: 17 Absent: 11 WeeklyOff: 8 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 6:47 Early going By Days: 10 Total Duration(+OT): 141:22 Average Working Hrs: 8:19



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | P     | WO    | WO    | P     | P     | P     | P     | P     | WOP   | WOP   | A     | P     | P     | A     | A     | A     | WOP   | A     | A     | P     | A     | A     | WO    | WOP   | P     | A     | A     | P     | A     | WOP   |       |
| InTime1  | 08:11 | 08:10 |       | 06:24 | 08:38 | 08:47 | 08:36 | 08:34 | 08:44 | 08:49 | 08:51 |       | 08:02 | 08:09 | 08:30 | 08:26 |       | 08:18 | 08:20 | 08:09 | 08:44 |       |       | 08:40 | 08:47 | 08:17 | 08:04 | 08:10 | 08:07 | 08:06 | 08:09 | 08:46 |
| OutTime1 | 15:59 | 15:52 |       | 06:25 | 16:49 | 16:30 | 16:40 | 16:38 | 17:19 | 16:45 | 16:21 |       | 16:35 | 16:14 |       |       |       | 15:57 |       |       | 16:07 |       |       |       | 15:43 | 15:54 |       |       |       | 16:34 | 16:41 |       |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 06:14 |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 7:00  | 6:53  | 00:00 | 00:00 | 7:50  | 7:31  | 7:41  | 7:39  | 8:20  | 00:00 | 00:00 | 00:00 | 7:36  | 7:15  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:08  | 00:00 | 00:00 | 00:00 | 00:00 | 6:55  | 00:00 | 00:00 | 7:35  | 00:00 | 00:00 |       |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By | 1:00  | 1:07  |       |       |       | 00:29 | 00:19 | 00:21 |       |       |       |       | 00:24 | 00:45 |       |       |       |       |       |       | 00:52 |       |       |       |       | 1:05  |       |       | 00:25 |       |       |       |
| OT       |       |       |       |       |       |       |       |       |       | 7:56  | 7:30  |       |       |       |       |       |       | 7:39  |       |       |       |       |       |       | 7:26  |       |       |       |       |       | 21:28 |       |
| Shift    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    |       |

Department: PHARMASIST

Employee: 19198 : Lalitha C

Total Work Duration: 128:47 Hrs. Total OT: 55:57 Hrs. Present: 23 Absent: 6 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 00:00 Early going By Days: 0 Total Duration(+OT): 184:44 Average Working Hrs: 8:02



|          |   |       |       |       |       |       |       |       |       |       |    |       |       |       |       |       |       |       |       |       |   |       |       |       |    |       |       |       |       |       |       |
|----------|---|-------|-------|-------|-------|-------|-------|-------|-------|-------|----|-------|-------|-------|-------|-------|-------|-------|-------|-------|---|-------|-------|-------|----|-------|-------|-------|-------|-------|-------|
| Status   | A | P     | WOP   | WOP   | P     | P     | P     | P     | P     | WOP   | WO | P     | P     | P     | P     | P     | WOP   | WOP   | P     | P     | A | P     | A     | WOP   | WO | P     | A     | A     | P     | A     | WOP   |
| InTime1  |   | 09:00 | 08:58 | 09:25 | 08:58 | 08:58 | 09:00 | 09:01 | 09:00 | 08:59 |    | 08:59 | 08:58 | 09:00 | 09:01 | 08:59 | 09:00 | 09:49 | 08:56 | 09:00 |   | 09:01 | 09:00 | 08:57 |    | 08:57 | 08:59 | 08:54 | 08:49 | 08:52 | 08:49 |
| OutTime1 |   | 16:50 | 14:55 | 16:54 | 16:59 | 16:53 | 16:55 | 17:08 | 17:08 | 16:55 |    | 17:23 | 16:58 | 17:13 | 16:47 | 17:31 | 17:54 | 16:46 | 16:49 | 17:21 |   | 16:52 |       | 17:08 |    | 17:09 |       | 17:17 |       | 16:52 |       |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: PHARMASIST

|          |       |      |       |       |      |      |      |      |      |       |       |      |      |      |      |       |       |       |      |      |       |      |       |       |       |      |       |       |      |       |       |       |  |
|----------|-------|------|-------|-------|------|------|------|------|------|-------|-------|------|------|------|------|-------|-------|-------|------|------|-------|------|-------|-------|-------|------|-------|-------|------|-------|-------|-------|--|
| InTime2  |       |      | 15:03 |       |      |      |      |      |      |       |       |      |      |      |      |       |       |       |      |      |       |      |       |       |       |      |       |       |      |       |       | 17:17 |  |
| OutTime2 |       |      | 16:54 |       |      |      |      |      |      |       |       |      |      |      |      |       |       |       |      |      |       |      |       |       |       |      |       |       |      |       |       |       |  |
| Duration | 00:00 | 7:50 | 00:00 | 00:00 | 8:00 | 7:54 | 7:55 | 8:07 | 8:08 | 00:00 | 00:00 | 8:24 | 7:59 | 8:13 | 7:46 | 8:01  | 00:00 | 00:00 | 7:50 | 8:21 | 00:00 | 7:51 | 00:00 | 00:00 | 00:00 | 8:10 | 00:00 | 00:00 | 8:18 | 00:00 | 00:00 |       |  |
| Late By  |       |      |       |       |      |      |      |      |      |       |       |      |      |      |      |       |       |       |      |      |       |      |       |       |       |      |       |       |      |       |       |       |  |
| Early By |       |      |       |       |      |      |      |      |      |       |       |      |      |      |      |       |       |       |      |      |       |      |       |       |       |      |       |       |      |       |       |       |  |
| OT       |       |      | 7:56  | 7:29  |      |      |      |      |      | 7:56  |       |      |      |      |      | 00:31 | 8:54  | 6:57  |      |      |       |      |       | 8:11  |       |      |       |       |      |       |       | 8:03  |  |
| Shift    | NS    | GS   | GS    | GS    | GS   | GS   | GS   | GS   | GS   | GS    | NS    | GS   | GS   | GS   | GS   | GS    | GS    | GS    | GS   | GS   | NS    | GS   | GS    | GS    | NS    | GS   | GS    | GS    | GS   | GS    | GS    | GS    |  |

Employee: 19734 : Suresh V  
Total Work Duration: 127:23 Hrs. Total OT: 45:45 Hrs. Present: 20 Absent: 8 WeeklyOff: 7 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:18  
Late By Days: 1 Early By Hrs: 00:00 Early going By Days: 0 Total Duration(+OT): 173:08 Average Working Hrs: 8:39



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | A     | WOP   | WO    | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | P     | P     | A     | A     | A     | P     | P     | P     | P     | A     | WO    | WOP   | P     | A     | A     | P     | A     | WOP   |
| InTime1  | 09:07 | 09:10 | 09:04 |       | 08:52 | 09:09 | 09:08 | 09:07 | 08:57 | 09:02 |       | 08:53 | 09:06 | 09:18 | 09:05 | 09:08 |       |       | 09:11 | 08:56 | 08:42 | 08:57 | 09:11 |       | 09:33 | 09:00 | 09:08 | 09:09 | 09:05 | 09:02 | 09:06 |
| OutTime1 | 17:08 |       | 17:22 |       | 18:14 | 18:31 | 17:36 | 18:45 | 18:15 | 18:27 |       | 17:11 | 17:06 | 17:59 | 17:34 |       |       |       | 18:50 | 18:28 | 17:07 | 17:38 |       |       | 16:50 | 17:01 |       |       | 17:44 |       | 17:17 |
| InTime2  | 17:08 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 | 17:09 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 8:01  | 00:00 | 00:00 | 00:00 | 8:01  | 7:51  | 7:52  | 7:53  | 8:01  | 00:00 | 00:00 | 8:12  | 8:00  | 7:42  | 7:55  | 00:00 | 00:00 | 00:00 | 7:49  | 8:01  | 8:08  | 8:01  | 00:00 | 00:00 | 00:00 | 8:01  | 00:00 | 00:00 | 7:55  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       | 00:18 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       |       |       | 8:18  |       | 1:14  | 1:31  | 00:36 | 1:45  | 1:15  | 9:25  |       |       |       | 00:59 | 00:34 |       |       |       | 1:50  | 1:28  |       | 00:38 |       |       | 7:17  |       |       |       | 00:44 |       | 8:11  |
| Shift    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    |

Department: R M O

Employee: 12313 : Dr.Vivek Vaidyanathan  
Total Work Duration: 76:11 Hrs. Total OT: 23:44 Hrs. Present: 16 Absent: 10 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 4:56  
Late By Days: 9 Early By Hrs: 14:31 Early going By Days: 12 Total Duration(+OT): 99:55 Average Working Hrs: 6:15



|         |   |       |       |    |       |       |       |   |       |       |    |       |       |       |   |       |       |    |       |       |       |   |   |       |       |   |   |   |       |       |       |       |
|---------|---|-------|-------|----|-------|-------|-------|---|-------|-------|----|-------|-------|-------|---|-------|-------|----|-------|-------|-------|---|---|-------|-------|---|---|---|-------|-------|-------|-------|
| Status  | A | P     | WOP   | WO | P     | P     | P     | A | P     | WOP   | WO | P     | P     | P     | A | P     | WO    | WO | P     | P     | P     | A | A | WOP   | WO    | A | A | A | A     | A     | WOP   |       |
| InTime1 |   | 10:02 | 10:03 |    | 08:55 | 09:21 | 08:51 |   | 09:12 | 09:43 |    | 09:25 | 09:33 | 09:33 |   | 09:26 | 14:28 |    | 09:27 | 09:34 | 09:35 |   |   | 09:34 | 09:40 |   |   |   | 09:25 | 10:49 | 09:01 | 09:36 |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: R M O

|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| OutTime1 |       | 16:04 | 16:00 |       | 14:25 | 15:51 | 15:58 |       | 16:06 | 15:50 |       | 16:00 | 16:08 | 16:00 |       | 15:27 |       |       | 15:18 | 16:03 | 09:35 |       |       |       | 15:21 |       |       |       |       |       | 15:35 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 15:57 |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 6:02  | 00:00 | 00:00 | 5:26  | 6:30  | 6:59  | 00:00 | 6:54  | 00:00 | 00:00 | 6:35  | 6:35  | 6:27  | 00:00 | 6:01  | 00:00 | 00:00 | 5:51  | 6:29  | 6:22  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |       |
| Late By  |       | 1:02  |       |       |       | 00:21 |       |       |       |       |       | 00:25 | 00:33 | 00:33 |       | 00:26 |       |       | 00:27 | 00:34 | 00:35 |       |       |       |       |       |       |       |       |       |       |
| Early By |       | 00:55 |       |       | 2:34  | 1:08  | 1:01  |       | 00:53 |       |       | 00:59 | 00:51 | 00:59 |       | 1:32  |       |       | 1:41  | 00:56 | 1:02  |       |       |       |       |       |       |       |       |       |       |
| OT       |       |       | 5:57  |       |       |       |       |       | 6:07  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 5:41  |       |       |       |       | 5:59  |       |
| Shift    | NS    | GS    | GS    | NS    | GS    | GS    | GS    | NS    | GS    | GS    | NS    | GS    | GS    | GS    | NS    | GS    | GS    | NS    | GS    | GS    | GS    | NS    | GS    | GS    | NS    | NS    | NS    | NS    | GS    | GS    | GS    |

Employee: 18229 : Dr.Aswathi.KK      Total Work Duration: 89:39 Hrs. Total OT: 27:08 Hrs. Present: 16 Absent: 11 WeeklyOff: 7 Holidays: 0 Leaves Taken: 0 Late By Hrs: 9:21  
Late By Days: 13 Early By Hrs: 4:41 Early going By Days: 6 Total Duration(+OT): 116:47 Average Working Hrs: 7:18



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|----|
| Status   | A     | A     | A     | A     | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | A     | P     | A     | WOP   | WO    | A     | A     | A     | A     | A     | WO |
| InTime1  |       |       |       |       | 09:33 | 09:26 | 09:36 | 09:50 | 10:02 | 10:10 |       | 09:26 | 09:37 | 09:45 | 10:05 | 09:56 | 10:06 |       | 10:08 | 09:26 |       | 09:31 | 09:33 | 10:18 |       | 10:03 | 08:58 |       | 09:27 | 09:11 |    |
| OutTime1 |       |       |       |       | 19:11 | 17:40 | 15:36 | 16:21 | 16:22 | 18:52 |       | 17:41 | 17:45 | 16:36 | 16:41 | 16:32 | 17:04 |       | 17:36 | 17:51 |       | 15:46 |       | 16:02 |       |       |       |       |       |       |    |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 16:47 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 7:27  | 7:34  | 6:00  | 6:31  | 6:20  | 00:00 | 00:00 | 7:34  | 7:23  | 6:51  | 6:42  | 6:36  | 00:00 | 00:00 | 6:52  | 7:34  | 00:00 | 6:15  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |    |
| Late By  |       |       |       |       | 00:33 | 00:26 | 00:36 | 00:50 | 1:02  |       |       | 00:26 | 00:37 | 00:45 | 1:05  | 00:56 |       |       | 1:08  | 00:26 |       | 00:31 |       |       |       |       |       |       |       |       |    |
| Early By |       |       |       |       |       |       | 1:23  | 00:38 | 00:37 |       |       |       |       | 00:23 |       | 00:27 |       |       |       |       |       | 1:13  |       |       |       |       |       |       |       |       |    |
| OT       |       |       |       |       | 2:11  | 00:40 |       |       |       | 8:42  |       | 00:41 | 00:45 |       |       |       | 6:58  |       | 00:36 | 00:51 |       |       |       | 5:44  |       |       |       |       |       |       |    |
| Shift    | NS    | NS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | NS    | GS    | GS    | GS    | NS    | GS    | GS    | NS    | GS    | GS    | NS |

Employee: 18535 : Dr.Athira Rajeerdran      Total Work Duration: 54:18 Hrs. Total OT: 7:43 Hrs. Present: 8 Absent: 19 WeeklyOff: 5 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 2:07 Early going By Days: 3 Total Duration(+OT): 62:01 Average Working Hrs: 7:45



|          |   |       |   |       |       |       |       |       |       |       |       |       |       |       |   |   |       |       |       |       |   |       |       |    |    |       |       |   |       |   |   |
|----------|---|-------|---|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---|---|-------|-------|-------|-------|---|-------|-------|----|----|-------|-------|---|-------|---|---|
| Status   | A | A     | A | A     | A     | P     | A     | A     | P     | WO    | WO    | P     | A     | A     | A | A | A     | WOP   | A     | P     | A | P     | A     | WO | WO | P     | A     | A | P     | A | A |
| InTime1  |   | 08:52 |   | 09:04 | 09:27 | 09:05 | 08:51 | 10:08 | 08:59 | 08:55 | 09:10 | 09:04 | 11:20 | 08:10 |   |   | 09:59 | 09:08 | 08:30 | 08:49 |   | 08:27 | 08:12 |    |    | 08:00 | 08:52 |   | 08:13 |   |   |
| OutTime1 |   |       |   |       |       | 16:40 |       |       | 16:52 |       |       | 15:37 |       |       |   |   |       | 09:09 |       | 16:03 |   | 16:07 |       |    |    | 14:51 |       |   | 14:55 |   |   |



# Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: R M O

|          |       |       |       |       |       |       |       |       |      |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |      |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|------|-------|-------|
| InTime2  |       |       |       |       |       |       |       |       |      |       |       | 17:23 |       |       |       |       |       | 14:53 |       |       |       |       |       |       |       | 17:23 |       |       |      | 16:54 |       |
| OutTime2 |       |       |       |       |       |       |       |       |      |       |       |       |       |       |       |       |       | 16:51 |       |       |       |       |       |       |       |       |       |       |      |       |       |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:35  | 00:00 | 00:00 | 7:53 | 00:00 | 00:00 | 8:19  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:04  | 00:00 | 7:08  | 00:00 | 00:00 | 00:00 | 8:24  | 00:00 | 00:00 | 7:55 | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |      |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |      |       |       |
| Early By |       |       |       |       |       | 00:19 |       |       |      |       |       |       |       |       |       |       |       |       |       | 00:56 |       | 00:52 |       |       |       |       |       |       |      |       |       |
| OT       |       |       |       |       |       |       |       |       |      |       |       |       |       |       |       |       |       | 7:43  |       |       |       |       |       |       |       |       |       |       |      |       |       |
| Shift    | NS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS   | GS    | GS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | NS    | NS    | GS    | GS    | NS    | GS   | NS    | NS    |

Employee: 19126 : Dr Mangalan KB Total Work Duration: 114:02 Hrs. Total OT: 44:46 Hrs. Present: 19 Absent: 7 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 5:08 Early going By Days: 10 Total Duration(+OT): 158:48 Average Working Hrs: 8:21



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |  |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|--|
| Status   | P     | P     | WOP   | WO    | P     | P     | P     | P     | A     | WOP   | WO    | A     | P     | P     | P     | P     | WOP   | WO    | P     | P     | P     | P     | A     | WOP   | WO    | A     | A     | A     | P     | A     | WO    |  |
| InTime1  | 08:37 | 08:45 | 08:46 |       | 08:43 | 08:43 | 08:23 | 08:35 |       | 08:46 | 16:00 |       | 08:38 | 08:37 | 08:37 | 08:24 | 08:51 |       | 08:49 | 08:48 | 08:51 | 08:31 | 08:48 | 08:49 |       |       | 08:57 | 08:48 | 08:50 | 08:32 | 08:54 |  |
| OutTime1 | 16:32 | 16:21 | 17:00 |       | 16:47 | 16:37 | 16:04 | 16:42 |       | 17:06 | 16:03 |       | 16:57 | 08:37 | 16:46 | 16:10 | 16:32 |       | 16:43 | 16:45 | 16:42 | 16:21 |       | 16:07 |       |       |       |       | 16:50 |       |       |  |
| InTime2  |       |       | 06:13 |       |       |       |       |       |       |       |       |       |       |       | 16:30 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |  |
| OutTime2 |       |       | 06:14 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |  |
| Duration | 7:33  | 7:22  | 00:00 | 00:00 | 7:48  | 7:38  | 7:05  | 7:43  | 00:00 | 00:00 | 00:00 | 00:00 | 7:58  | 7:31  | 7:47  | 7:11  | 00:00 | 00:00 | 7:44  | 7:46  | 7:43  | 7:22  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:51  | 00:00 | 00:00 |  |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |  |
| Early By | 00:27 | 00:38 |       |       |       | 00:22 | 00:55 | 00:17 |       |       |       |       |       | 00:29 |       | 00:49 |       |       | 00:16 |       | 00:17 | 00:38 |       |       |       |       |       |       |       |       |       |  |
| OT       |       |       | 21:27 |       |       |       |       |       |       | 8:20  |       |       |       |       |       |       | 7:41  |       |       |       |       |       |       | 7:18  |       |       |       |       |       |       |       |  |
| Shift    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    |  |

Employee: 19417 : Dr Rajalakshmi M Total Work Duration: 101:20 Hrs. Total OT: 36:37 Hrs. Present: 18 Absent: 10 WeeklyOff: 8 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 1:51 Early going By Days: 4 Total Duration(+OT): 137:57 Average Working Hrs: 7:40



|          |       |   |   |       |       |       |       |       |       |    |    |   |       |       |       |   |       |       |       |       |       |       |       |       |    |       |   |       |       |       |       |
|----------|-------|---|---|-------|-------|-------|-------|-------|-------|----|----|---|-------|-------|-------|---|-------|-------|-------|-------|-------|-------|-------|-------|----|-------|---|-------|-------|-------|-------|
| Status   | P     | A | A | WOP   | P     | P     | P     | P     | P     | WO | WO | A | P     | P     | P     | A | WOP   | WOP   | P     | A     | P     | P     | A     | WOP   | WO | P     | A | A     | A     | A     | WOP   |
| InTime1  | 08:42 |   |   | 09:00 | 08:41 | 08:50 | 08:48 | 08:51 | 08:54 |    |    |   | 08:48 | 08:45 | 08:51 |   | 08:51 | 09:01 | 08:49 | 08:48 | 08:49 | 08:50 | 08:48 | 08:49 |    | 08:55 |   | 08:55 | 08:27 | 08:50 | 08:55 |
| OutTime1 | 16:57 |   |   | 13:31 | 17:00 | 16:23 | 16:35 | 16:35 | 16:48 |    |    |   | 16:58 | 16:57 | 16:52 |   | 16:53 | 16:51 | 16:48 |       | 16:32 | 16:56 |       | 17:00 |    | 16:46 |   |       | 08:27 |       | 16:58 |
| InTime2  | 16:57 |   |   | 13:31 |       |       |       |       |       |    |    |   |       |       |       |   |       |       |       |       |       |       |       |       |    |       |   |       |       |       |       |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: R M O

|          |      |       |       |       |      |       |       |       |      |       |       |       |      |      |      |       |       |       |      |       |      |      |       |       |       |      |       |       |       |       |       |
|----------|------|-------|-------|-------|------|-------|-------|-------|------|-------|-------|-------|------|------|------|-------|-------|-------|------|-------|------|------|-------|-------|-------|------|-------|-------|-------|-------|-------|
| OutTime2 |      |       |       |       |      |       |       |       |      |       |       |       |      |      |      |       |       |       |      |       |      |      |       |       |       |      |       |       |       |       |       |
| Duration | 7:58 | 00:00 | 00:00 | 00:00 | 8:01 | 7:24  | 7:36  | 7:36  | 7:49 | 00:00 | 00:00 | 00:00 | 7:59 | 7:58 | 7:53 | 00:00 | 00:00 | 00:00 | 7:49 | 00:00 | 7:33 | 7:57 | 00:00 | 00:00 | 00:00 | 7:47 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |
| Late By  |      |       |       |       |      |       |       |       |      |       |       |       |      |      |      |       |       |       |      |       |      |      |       |       |       |      |       |       |       |       |       |
| Early By |      |       |       |       |      | 00:36 | 00:24 | 00:24 |      |       |       |       |      |      |      |       |       |       |      | 00:27 |      |      |       |       |       |      |       |       |       |       |       |
| OT       |      |       |       | 4:31  |      |       |       |       |      |       |       |       |      |      |      | 8:02  | 7:50  |       |      |       |      |      | 8:11  |       |       |      |       |       |       |       | 8:03  |
| Shift    | GS   | NS    | NS    | GS    | GS   | GS    | GS    | GS    | GS   | NS    | NS    | NS    | GS   | GS   | GS   | NS    | GS    | GS    | GS   | GS    | GS   | GS   | GS    | GS    | NS    | GS   | NS    | GS    | GS    | GS    | GS    |

Department: SECRUTY GURD

Employee: 16928 : Radhakrishnan.V  
Total Work Duration: 8:09 Hrs. Total OT: 182:15 Hrs. Present: 10 Absent: 21 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 133:04 Late By Days: 12 Early By Hrs: 00:00 Early going By Days: 0 Total Duration(+OT): 190:24 Average Working Hrs: 19:02



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | A     | A     | WOP   | WOP   | A     | A     | A     | A     | P     | WOP   | WOP   | A     | A     | A     | A     | A     | WOP   | WOP   | A     | A     | A     | A     | A     | WOP   | WOP   | A     | A     | A     | A     | A     | WOP   |
| InTime1  | 19:26 | 19:57 | 20:15 | 20:07 | 20:31 |       |       |       | 03:54 | 19:04 | 19:40 | 20:23 | 20:04 | 20:23 | 20:11 | 20:05 | 19:59 | 20:02 | 20:12 | 19:48 | 20:10 | 20:18 |       | 19:38 | 19:56 | 20:07 | 02:57 | 03:51 |       | 04:25 | 19:52 |
| OutTime1 | 04:19 | 19:57 | 04:28 | 05:08 |       |       |       |       | 03:54 | 04:13 | 04:08 | 04:11 | 03:54 | 03:55 | 04:00 | 04:01 | 04:19 | 04:17 | 03:54 | 03:46 | 03:59 | 04:00 |       | 04:18 | 04:20 | 02:57 | 02:57 | 03:51 |       | 04:25 | 04:27 |
| InTime2  | 04:19 | 04:19 | 04:28 | 05:09 |       |       |       |       | 04:07 | 04:13 | 04:08 | 04:11 | 03:54 | 03:55 | 04:00 | 04:01 | 04:19 | 04:17 | 03:54 |       | 03:59 |       |       | 04:18 | 04:21 | 02:57 |       |       |       |       | 04:27 |
| OutTime2 |       |       |       |       |       |       |       |       | 04:07 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:01 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 8:01  | 00:00 | 00:00 | 00:01 | 00:01 | 00:01 | 00:00 | 00:00 | 00:00 | 00:00 | 00:01 | 00:01 | 00:01 | 00:00 | 00:00 | 00:00 | 00:00 | 00:01 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |
| Late By  | 10:26 | 10:57 |       |       |       |       |       |       |       |       |       | 11:23 | 11:04 | 11:23 | 11:11 | 11:05 |       |       | 11:12 | 10:48 | 11:10 | 11:18 |       |       |       | 11:07 |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       | 8:52  | 8:22  | 8:13  | 9:01  |       |       |       |       | 11:07 | 9:09  | 8:28  | 7:47  | 7:49  | 7:31  | 7:49  | 7:56  | 8:20  | 8:15  | 7:41  | 7:57  | 7:48  | 7:42  |       | 8:40  | 8:24  | 6:49  |       |       |       |       | 8:35  |
| Shift    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    |

Employee: 17387 : Sivarajan.K  
Total Work Duration: 71:42 Hrs. Total OT: 141:35 Hrs. Present: 11 Absent: 17 WeeklyOff: 5 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00 Late By Days: 0 Early By Hrs: 00:22 Early going By Days: 1 Total Duration(+OT): 213:17 Average Working Hrs: 19:23



|          |       |   |       |    |       |   |       |   |       |    |    |   |       |   |       |   |   |   |       |   |       |   |       |       |   |   |       |       |       |       |       |
|----------|-------|---|-------|----|-------|---|-------|---|-------|----|----|---|-------|---|-------|---|---|---|-------|---|-------|---|-------|-------|---|---|-------|-------|-------|-------|-------|
| Status   | P     | A | WOP   | WO | P     | A | P     | A | P     | WO | WO | A | P     | A | P     | A | A | A | P     | A | P     | A | A     | A     | A | A | A     | A     | P     | A     | WOP   |
| InTime1  | 08:51 |   | 08:41 |    | 08:57 |   | 08:40 |   | 08:52 |    |    |   | 08:31 |   | 09:03 |   |   |   | 08:42 |   | 08:54 |   | 08:44 | 07:52 |   |   | 08:56 | 06:35 | 08:33 | 06:26 | 17:46 |
| OutTime1 | 06:16 |   | 06:35 |    | 06:25 |   | 06:13 |   | 06:19 |    |    |   | 16:37 |   | 09:05 |   |   |   | 06:29 |   | 06:23 |   |       |       |   |   |       | 06:26 |       | 06:24 |       |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: SECRUTY GURD

|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 06:32 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 8:01  | 00:00 | 00:00 | 00:00 | 8:01  | 00:00 | 8:01  | 00:00 | 8:01  | 00:00 | 00:00 | 00:00 | 7:38  | 00:00 | 7:57  | 00:00 | 00:00 | 00:00 | 8:01  | 00:00 | 8:01  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 8:01  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       | 00:22 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       | 13:16 |       | 21:54 |       | 13:25 |       | 13:13 |       | 13:19 |       |       |       |       |       | 13:32 |       |       |       | 13:29 |       | 13:23 |       |       |       |       |       |       |       | 13:26 |       | 12:38 |
| Shift    | GS    | NS    | GS    | NS    | GS    | NS    | GS    | NS    | GS    | NS    | NS    | NS    | GS    | NS    | GS    | NS    | NS    | NS    | GS    | NS    | GS    | NS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    |

Department: STAFF NURSES

Employee: 10713 : jilna KK

Total Work Duration: 102:52 Hrs. Total OT: 54:15 Hrs. Present: 19 Absent: 12 WeeklyOff: 6 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00 Late By Days: 0 Early By Hrs: 1:47 Early going By Days: 4 Total Duration(+OT): 157:07 Average Working Hrs: 8:16



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | A     | A     | A     | A     | P     | P     | P     | A     | A     | WOP   | WOP   | P     | P     | P     | P     | P     | WOP   | WOP   | P     | P     | P     | A     | A     | A     | WOP   | P     | A     | A     | P     | A     | WOP   |       |
| InTime1  |       |       |       |       | 08:59 | 08:59 | 08:23 |       | 08:18 | 08:16 | 07:36 | 08:19 | 08:20 | 08:06 | 08:10 | 08:18 | 08:12 | 09:03 | 08:12 | 08:22 | 08:01 |       |       |       | 17:09 | 09:00 | 07:36 | 08:14 | 08:06 | 08:06 | 08:03 | 08:08 |
| OutTime1 |       |       |       |       | 17:08 | 17:17 | 17:11 |       |       | 17:07 | 15:59 | 17:31 | 18:15 | 16:08 | 16:41 | 16:46 | 17:23 | 18:02 | 16:42 | 17:14 | 16:39 |       |       |       | 16:00 | 16:44 |       |       | 17:09 |       | 18:13 |       |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 8:09  | 8:18  | 8:12  | 00:00 | 00:00 | 00:00 | 00:00 | 8:01  | 8:01  | 7:09  | 7:42  | 7:47  | 00:00 | 00:00 | 7:43  | 8:15  | 7:40  | 00:00 | 00:00 | 00:00 | 00:00 | 7:45  | 00:00 | 00:00 | 8:10  | 00:00 | 00:00 |       |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       | 00:51 | 00:18 |       |       |       | 00:17 |       | 00:21 |       |       |       |       |       |       |       |       |       |       |       |
| OT       |       |       |       |       |       |       |       |       |       | 8:51  | 8:23  | 00:31 | 1:15  |       |       |       | 9:11  | 8:59  |       |       |       |       |       |       | 7:00  |       |       |       |       |       | 10:05 |       |
| Shift    | NS    | NS    | NS    | NS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    |       |

Employee: 18227 : Aiswarya S

Total Work Duration: 136:10 Hrs. Total OT: 24:19 Hrs. Present: 20 Absent: 5 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00 Late By Days: 0 Early By Hrs: 00:00 Early going By Days: 0 Total Duration(+OT): 160:29 Average Working Hrs: 8:01



|         |   |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |    |       |       |       |       |       |    |       |       |       |       |       |       |       |
|---------|---|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|----|----|-------|-------|-------|-------|-------|----|-------|-------|-------|-------|-------|-------|-------|
| Status  | A | P     | WOP   | WO    | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | P     | P     | P     | WO | WO | P     | P     | P     | P     | A     | WO | WO    | P     | A     | A     | P     | A     | WOP   |
| InTime1 |   | 08:53 | 08:50 | 16:50 | 09:07 | 09:02 | 08:57 | 09:09 | 09:07 | 08:53 | 09:13 | 08:49 | 08:59 | 08:58 | 08:58 | 08:43 |    |    | 08:51 | 08:48 | 08:51 | 08:51 | 08:55 |    | 16:55 | 08:54 | 08:54 | 09:07 | 08:57 | 09:08 | 08:51 |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: STAFF NURSES

|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| OutTime1 |       | 17:00 | 16:55 |       | 16:56 | 16:57 | 16:57 | 17:04 | 17:05 | 16:55 |       | 17:11 | 17:10 | 17:07 | 17:14 | 17:07 |       |       | 16:51 | 16:56 | 16:58 | 17:00 |       |       |       | 16:52 |       |       | 16:57 |       | 17:03 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 8:01  | 00:00 | 00:00 | 7:49  | 7:55  | 7:58  | 7:55  | 7:58  | 00:00 | 00:00 | 8:12  | 8:11  | 8:08  | 8:15  | 8:08  | 00:00 | 00:00 | 7:52  | 7:57  | 7:59  | 8:01  | 00:00 | 00:00 | 00:00 | 7:53  | 00:00 | 00:00 | 7:58  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       |       |       | 8:05  |       |       |       |       |       |       | 8:02  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 8:12  |
| Shift    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    |

Employee: 18502 : DEEPA.D

Total Work Duration: 140:37 Hrs. Total OT: 39:02 Hrs. Present: 23 Absent: 4 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 2:00 Early going By Days: 5 Total Duration(+OT): 179:39 Average Working Hrs: 7:49



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | P     | WOP   | WO    | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | P     | P     | A     | WOP   | WO    | P     | A     | A     | P     | A     | WOP   |
| InTime1  | 09:10 | 09:10 | 09:03 |       | 08:53 | 09:03 | 09:00 | 09:06 | 09:06 | 09:03 |       | 09:00 | 08:58 | 09:01 | 09:06 | 09:07 | 09:07 |       | 08:58 | 09:03 | 09:02 | 08:51 |       | 08:50 |       | 08:50 | 08:49 | 08:50 | 08:49 | 08:49 | 08:47 |
| OutTime1 | 16:26 | 17:14 | 16:46 |       | 16:46 | 16:58 | 16:49 | 16:37 | 16:54 | 16:59 |       | 16:57 | 16:40 | 16:52 | 16:55 | 17:20 | 16:36 |       | 16:49 | 16:49 | 09:02 | 16:31 |       | 16:57 |       | 16:41 |       | 08:50 | 16:55 |       | 16:34 |
| InTime2  |       | 17:14 |       |       |       |       |       |       |       | 16:54 |       |       |       |       |       |       |       |       |       |       |       | 17:12 |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 7:16  | 8:04  | 00:00 | 00:00 | 7:47  | 7:55  | 7:49  | 7:31  | 7:48  | 00:00 | 00:00 | 7:57  | 7:41  | 7:51  | 7:49  | 8:13  | 00:00 | 00:00 | 7:50  | 7:46  | 8:10  | 7:32  | 00:00 | 00:00 | 00:00 | 7:42  | 00:00 | 00:00 | 7:56  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By | 00:33 |       |       |       |       |       |       | 00:22 |       |       |       |       | 00:19 |       |       |       |       |       |       |       |       | 00:28 |       |       |       | 00:18 |       |       |       |       |       |
| OT       |       |       | 7:43  |       |       |       |       |       |       | 7:56  |       |       |       |       |       |       | 7:29  |       |       |       |       |       |       | 8:07  |       |       |       |       |       |       | 7:47  |
| Shift    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | NS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    |

Employee: 18633 : Jalaja K

Total Work Duration: 101:15 Hrs. Total OT: 41:39 Hrs. Present: 18 Absent: 11 WeeklyOff: 7 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 3:45 Early going By Days: 1 Total Duration(+OT): 142:54 Average Working Hrs: 7:56



| Status   | A | A | A | A     | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | P     | P     | P     | WOP   | WOP   | A | A | P     | A | A     | WOP   | WO    | P     | A     | A     | P     | A     | WOP   |
|----------|---|---|---|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---|---|-------|---|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| InTime1  |   |   |   | 17:10 | 09:07 | 09:02 | 08:35 | 09:09 | 09:07 | 08:53 | 09:13 | 09:02 | 08:57 | 08:44 | 09:04 | 08:56 | 09:07 | 09:10 |   |   | 08:54 |   | 08:43 | 09:03 | 17:00 | 08:54 | 08:54 | 09:03 | 08:57 | 09:08 | 08:51 |
| OutTime1 |   |   |   | 17:10 | 17:09 | 17:07 | 17:11 | 17:11 | 17:11 | 17:11 |       | 17:11 | 17:10 | 17:08 | 13:14 | 17:07 | 17:11 | 17:11 |   |   | 16:59 |   | 16:58 |       | 17:02 |       |       | 18:02 |       | 17:10 |       |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: STAFF NURSES

|          |       |       |       |       |      |      |      |      |      |       |       |      |      |      |      |      |       |       |       |       |      |       |       |       |       |      |       |       |      |       |       |
|----------|-------|-------|-------|-------|------|------|------|------|------|-------|-------|------|------|------|------|------|-------|-------|-------|-------|------|-------|-------|-------|-------|------|-------|-------|------|-------|-------|
| InTime2  |       |       |       |       |      |      |      |      |      |       |       |      |      |      |      |      |       |       |       |       |      |       |       |       |       |      |       |       |      |       |       |
| OutTime2 |       |       |       |       |      |      |      |      |      |       |       |      |      |      |      |      |       |       |       |       |      |       |       |       |       |      |       |       |      |       |       |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 8:03 | 8:07 | 8:08 | 8:02 | 8:04 | 00:00 | 00:00 | 8:09 | 8:11 | 8:09 | 4:10 | 8:08 | 00:00 | 00:00 | 00:00 | 00:00 | 8:00 | 00:00 | 00:00 | 00:00 | 00:00 | 8:03 | 00:00 | 00:00 | 8:01 | 00:00 | 00:00 |
| Late By  |       |       |       |       |      |      |      |      |      |       |       |      |      |      |      |      |       |       |       |       |      |       |       |       |       |      |       |       |      |       |       |
| Early By |       |       |       |       |      |      |      |      |      |       |       |      |      |      | 3:45 |      |       |       |       |       |      |       |       |       |       |      |       |       |      |       |       |
| OT       |       |       |       |       |      |      |      |      |      | 8:18  |       |      |      |      |      | 8:04 | 8:01  |       |       |       |      |       |       | 7:55  |       |      |       |       | 1:02 |       | 8:19  |
| Shift    | NS    | NS    | NS    | GS    | GS   | GS   | GS   | GS   | GS   | GS    | GS    | GS   | GS   | GS   | GS   | GS   | GS    | NS    | NS    | GS    | NS   | GS    | NS    | GS    | GS    | GS   | GS    | GS    | GS   | GS    | GS    |

Employee: 19101 : Dincy PJ

Total Work Duration: 136:03 Hrs. Total OT: 45:32 Hrs. Present: 22 Absent: 5 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 1:33  
Late By Days: 2 Early By Hrs: 00:26 Early going By Days: 1 Total Duration(+OT): 181:35 Average Working Hrs: 8:15



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | P     | WO    | WO    | P     | P     | P     | A     | P     | WOP   | WO    | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | P     | P     | A     | WOP   | WOP   | P     | A     | A     | P     | A     | WOP   |
| InTime1  | 08:42 | 08:46 | 16:28 | 08:40 | 08:44 | 08:33 | 08:35 |       | 08:41 | 08:31 | 17:03 | 10:10 | 09:23 | 08:52 | 09:04 | 08:56 | 09:35 | 08:56 | 08:36 | 08:35 | 08:39 | 08:33 | 08:33 | 08:40 | 08:49 | 08:33 | 08:32 | 08:37 | 08:36 | 08:18 | 08:31 |
| OutTime1 | 17:00 | 17:06 |       |       | 17:11 | 17:18 | 16:33 |       | 17:34 | 18:16 |       | 17:14 | 17:10 | 17:08 | 17:16 | 17:08 | 17:10 |       | 17:12 | 17:11 | 16:59 | 17:00 |       | 16:58 | 19:54 | 17:03 |       |       | 16:57 |       | 16:46 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 8:01  | 8:07  | 00:00 | 00:00 | 8:12  | 8:19  | 7:34  | 00:00 | 8:01  | 00:00 | 00:00 | 7:04  | 7:47  | 8:09  | 8:12  | 8:09  | 00:00 | 00:00 | 8:13  | 8:12  | 8:00  | 8:01  | 00:00 | 00:00 | 00:00 | 8:04  | 00:00 | 00:00 | 7:58  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       | 1:10  | 00:23 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       | 00:26 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       |       |       |       |       |       |       |       |       | 00:34 | 9:45  |       |       |       |       |       |       | 7:35  |       |       |       |       |       |       | 8:18  | 11:05 |       |       |       |       |       | 8:15  |
| Shift    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    |

Employee: 19350 : Aiswarya S

Total Work Duration: 62:56 Hrs. Total OT: 23:44 Hrs. Present: 11 Absent: 18 WeeklyOff: 5 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 1:22 Early going By Days: 2 Total Duration(+OT): 86:40 Average Working Hrs: 7:53



|          |       |       |       |    |       |   |       |       |       |       |       |       |       |       |   |   |       |       |       |       |       |       |   |       |   |       |       |       |       |       |    |
|----------|-------|-------|-------|----|-------|---|-------|-------|-------|-------|-------|-------|-------|-------|---|---|-------|-------|-------|-------|-------|-------|---|-------|---|-------|-------|-------|-------|-------|----|
| Status   | A     | A     | WOP   | WO | A     | A | P     | A     | P     | WOP   | WOP   | P     | P     | P     | A | A | A     | A     | P     | A     | P     | P     | A | A     | A | A     | A     | A     | A     | A     | WO |
| InTime1  | 17:00 | 16:58 | 08:59 |    | 08:58 |   | 08:57 | 08:58 | 08:36 | 08:54 | 08:58 | 08:49 | 08:48 | 08:58 |   |   | 08:52 | 16:57 | 08:53 | 16:54 | 07:50 | 08:32 |   | 16:53 |   | 08:51 | 08:48 | 08:57 | 08:53 | 08:49 |    |
| OutTime1 |       |       | 16:55 |    |       |   | 16:33 |       | 16:03 | 16:37 | 17:03 | 17:11 | 17:10 | 17:07 |   |   |       |       | 16:58 |       | 16:47 | 16:59 |   |       |   |       |       |       |       |       |    |
| InTime2  |       |       |       |    |       |   |       |       |       |       |       |       |       |       |   |   |       |       |       |       |       |       |   |       |   |       |       |       |       |       |    |





# Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: STAFF NURSES

|          |       |       |       |       |       |       |       |       |       |       |       |      |      |      |       |       |       |       |      |       |      |      |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|------|------|------|-------|-------|-------|-------|------|-------|------|------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |      |      |      |       |       |       |       |      |       |      |      |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:34  | 00:00 | 7:04  | 00:00 | 00:00 | 8:12 | 8:11 | 8:08 | 00:00 | 00:00 | 00:00 | 00:00 | 7:59 | 00:00 | 7:48 | 8:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |      |      |      |       |       |       |       |      |       |      |      |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       | 00:26 |       | 00:56 |       |       |      |      |      |       |       |       |       |      |       |      |      |       |       |       |       |       |       |       |       |       |
| OT       |       |       | 7:56  |       |       |       |       |       |       | 7:43  | 8:05  |      |      |      |       |       |       |       |      |       |      |      |       |       |       |       |       |       |       |       |       |
| Shift    | GS    | GS    | GS    | NS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS   | GS   | GS   | NS    | NS    | GS    | GS    | GS   | GS    | GS   | GS   | NS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | NS    |

Employee: 19433 : Divya M

Total Work Duration: 135:46 Hrs. Total OT: 22:03 Hrs. Present: 20 Absent: 5 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:29  
Late By Days: 1 Early By Hrs: 1:53 Early going By Days: 3 Total Duration(+OT): 157:49 Average Working Hrs: 7:53



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | P     | WOP   | WO    | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | P     | A     | P     | WO    | WO    | P     | P     | P     | P     | A     | WO    | WO    | P     | A     | A     | P     | A     | WOP   |
| InTime1  | 08:26 | 08:13 | 08:47 | 08:40 | 08:45 | 08:35 | 08:35 | 08:33 | 08:34 | 07:50 | 17:03 | 09:29 | 09:07 | 08:52 | 17:11 | 08:56 | 17:10 | 08:56 | 08:36 | 08:36 | 07:55 | 08:33 | 08:02 |       |       | 08:12 | 08:08 | 08:04 | 07:59 | 08:07 | 08:03 |
| OutTime1 | 17:01 | 16:20 | 17:08 |       | 17:08 | 17:11 | 17:11 | 17:26 | 17:34 | 13:03 |       | 17:14 | 17:10 | 17:08 |       | 17:08 |       |       | 17:12 | 17:11 | 16:07 | 17:00 |       |       |       | 17:03 |       |       | 16:37 |       | 15:58 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 8:02  | 7:21  | 00:00 | 00:00 | 8:09  | 8:12  | 8:12  | 8:27  | 8:01  | 00:00 | 00:00 | 7:45  | 8:03  | 8:09  | 00:00 | 8:09  | 00:00 | 00:00 | 8:13  | 8:12  | 7:08  | 8:01  | 00:00 | 00:00 | 00:00 | 8:04  | 00:00 | 00:00 | 7:38  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       | 00:29 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       | 00:39 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 00:22 |       |       |
| OT       |       |       | 8:21  |       |       |       |       |       |       | 00:34 | 5:13  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 7:55  |
| Shift    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    |

Employee: 19434 : Soja S

Total Work Duration: 98:01 Hrs. Total OT: 33:17 Hrs. Present: 16 Absent: 12 WeeklyOff: 7 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 00:00 Early going By Days: 0 Total Duration(+OT): 131:18 Average Working Hrs: 8:12



|          |       |       |       |       |       |       |       |       |       |   |   |       |       |       |       |       |       |       |       |       |       |       |       |       |       |   |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---|---|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|---|-------|-------|-------|-------|-------|
| Status   | A     | A     | WOP   | WO    | P     | P     | P     | P     | A     | A | A | P     | A     | P     | P     | P     | WOP   | WO    | P     | A     | P     | P     | A     | WOP   | WO    | A | A     | A     | P     | A     | WOP   |
| InTime1  | 17:01 | 17:00 | 09:02 | 08:54 | 08:44 | 08:35 | 08:35 | 08:33 | 08:35 |   |   | 08:54 | 08:41 | 08:37 | 08:38 | 08:34 | 08:38 | 17:02 | 08:49 | 16:59 | 08:59 | 08:50 | 08:58 | 08:54 | 09:00 |   | 08:50 | 08:37 | 08:36 | 08:37 | 08:32 |
| OutTime1 |       |       | 17:08 |       | 17:08 | 17:11 | 17:11 | 17:25 |       |   |   | 17:22 |       | 17:07 | 17:14 | 17:07 | 17:13 |       | 17:01 |       | 16:58 | 17:00 |       | 16:58 |       |   |       |       | 17:05 |       | 17:04 |
| InTime2  |       |       |       |       |       |       |       | 17:25 |       |   |   |       |       |       |       |       |       |       |       |       |       |       |       |       |       |   |       |       |       |       | 17:04 |
| OutTime2 |       |       |       |       |       |       |       |       |       |   |   |       |       |       |       |       |       |       |       |       |       |       |       |       |       |   |       |       |       |       |       |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: STAFF NURSES

|          |       |       |       |       |      |      |      |      |       |       |       |      |       |      |      |      |       |       |      |       |      |      |       |       |       |       |       |       |      |       |       |
|----------|-------|-------|-------|-------|------|------|------|------|-------|-------|-------|------|-------|------|------|------|-------|-------|------|-------|------|------|-------|-------|-------|-------|-------|-------|------|-------|-------|
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 8:09 | 8:12 | 8:12 | 8:26 | 00:00 | 00:00 | 00:00 | 8:23 | 00:00 | 8:08 | 8:15 | 8:08 | 00:00 | 00:00 | 8:02 | 00:00 | 7:59 | 8:01 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 8:06 | 00:00 | 00:00 |
| Late By  |       |       |       |       |      |      |      |      |       |       |       |      |       |      |      |      |       |       |      |       |      |      |       |       |       |       |       |       |      |       |       |
| Early By |       |       |       |       |      |      |      |      |       |       |       |      |       |      |      |      |       |       |      |       |      |      |       |       |       |       |       |       |      |       |       |
| OT       |       |       | 8:06  |       |      |      |      |      |       |       |       |      |       |      |      | 8:35 |       |       |      |       |      |      | 8:04  |       |       |       |       |       |      |       | 8:32  |
| Shift    | GS    | GS    | GS    | GS    | GS   | GS   | GS   | GS   | GS    | NS    | NS    | GS   | GS    | GS   | GS   | GS   | GS    | GS    | GS   | GS    | GS   | GS   | GS    | GS    | GS    | NS    | GS    | GS    | GS   | GS    | GS    |

Department: WARD BOY

Employee: 18137 : Vishnu K  
Total Work Duration: 00:00 Hrs. Total OT: 00:00 Hrs. Present: 0 Absent: 31 WeeklyOff: 0 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 00:00 Early going By Days: 0 Total Duration(+OT): 00:00 Average Working Hrs: 00:00



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     |
| InTime1  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime1 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OT       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Shift    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    |

Department: WASHER MAN

Employee: 10914 : Kadankutty K  
Total Work Duration: 127:47 Hrs. Total OT: 67:14 Hrs. Present: 22 Absent: 6 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:30  
Late By Days: 1 Early By Hrs: 1:36 Early going By Days: 2 Total Duration(+OT): 195:01 Average Working Hrs: 8:52



|         |       |       |       |    |       |       |       |       |       |       |    |       |       |       |       |       |       |       |       |       |       |       |       |       |    |       |       |       |       |       |       |
|---------|-------|-------|-------|----|-------|-------|-------|-------|-------|-------|----|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|----|-------|-------|-------|-------|-------|-------|
| Status  | P     | A     | WOP   | WO | A     | P     | P     | P     | P     | WOP   | WO | P     | P     | P     | P     | P     | WOP   | WOP   | P     | P     | P     | P     | A     | WOP   | WO | P     | A     | A     | P     | A     | WOP   |
| InTime1 | 08:57 | 17:36 | 08:29 |    | 23:22 | 09:00 | 08:22 | 08:22 | 08:17 | 08:16 |    | 08:20 | 08:21 | 08:08 | 09:30 | 08:17 | 08:11 | 07:35 | 08:30 | 09:11 | 08:02 | 08:02 | 08:06 | 08:18 |    | 07:33 | 08:13 | 08:05 | 08:06 | 08:03 | 08:06 |



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: WASHER MAN

|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| OutTime1 | 17:25 |       | 17:00 |       |       | 17:19 | 18:07 | 17:16 | 17:33 | 16:56 |       | 17:22 | 18:12 | 16:04 | 18:23 | 17:14 | 17:26 | 18:00 | 18:23 | 17:13 | 17:30 | 16:18 |       | 17:13 |       | 22:13 |       |       | 17:04 |       | 18:13 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 8:26  | 00:00 | 00:00 | 00:00 | 00:00 | 8:19  | 8:01  | 8:17  | 8:01  | 00:00 | 00:00 | 8:23  | 8:01  | 7:05  | 7:30  | 8:15  | 00:00 | 00:00 | 8:01  | 8:02  | 8:01  | 7:19  | 00:00 | 00:00 | 00:00 | 8:01  | 00:00 | 00:00 | 8:05  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 00:30 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       | 00:55 |       |       |       |       |       |       |       | 00:41 |       |       |       |       |       |       |       |       |       |
| OT       |       |       | 8:31  |       |       | 1:07  |       |       | 00:33 | 8:40  |       |       | 1:12  |       | 1:23  |       | 9:15  | 10:25 | 1:23  |       | 00:30 |       |       | 8:55  |       | 5:13  |       |       |       |       | 10:07 |
| Shift    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    |

Department: WORKER

Employee: 10640 : Devu KV

Total Work Duration: 00:00 Hrs. Total OT: 00:00 Hrs. Present: 0 Absent: 31 WeeklyOff: 0 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 00:00 Early going By Days: 0 Total Duration(+OT): 00:00 Average Working Hrs: 00:00



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|----|
| Status   | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A     | A  |
| InTime1  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
| OutTime1 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
| Duration | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 |    |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
| Early By |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
| OT       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |    |
| Shift    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS    | NS |

Employee: 11221 : Santha.C

Total Work Duration: 110:39 Hrs. Total OT: 39:34 Hrs. Present: 22 Absent: 5 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 25:22 Early going By Days: 17 Total Duration(+OT): 150:13 Average Working Hrs: 6:50



|        |   |   |     |    |   |   |   |   |   |     |    |   |   |   |   |   |     |    |   |   |   |   |   |     |    |   |   |   |   |   |   |     |
|--------|---|---|-----|----|---|---|---|---|---|-----|----|---|---|---|---|---|-----|----|---|---|---|---|---|-----|----|---|---|---|---|---|---|-----|
| Status | P | P | WOP | WO | P | P | P | P | P | WOP | WO | P | P | P | P | P | WOP | WO | P | P | P | P | A | WOP | WO | A | A | A | A | P | A | WOP |
|--------|---|---|-----|----|---|---|---|---|---|-----|----|---|---|---|---|---|-----|----|---|---|---|---|---|-----|----|---|---|---|---|---|---|-----|



Monthly Status Report (Detailed Work Duration(Four Punch))

Jan 01 2026 To Jan 31 2026

Company: SANTHIGIRI

Printed On : Feb 04 2026 09:49

| Days | 1 Th | 2 F | 3 St | 4 S | 5 M | 6 T | 7 W | 8 Th | 9 F | 10 St | 11 S | 12 M | 13 T | 14 W | 15 Th | 16 F | 17 St | 18 S | 19 M | 20 T | 21 W | 22 Th | 23 F | 24 St | 25 S | 26 M | 27 T | 28 W | 29 Th | 30 F | 31 St |
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|
|------|------|-----|------|-----|-----|-----|-----|------|-----|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|------|------|------|------|-------|------|-------|

Department: WORKER

|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| InTime1  | 07:35 | 07:36 | 07:36 |       | 07:34 | 07:33 | 07:32 | 07:31 | 07:29 | 07:33 |       | 07:36 | 07:37 | 07:38 | 07:35 | 07:39 | 07:34 |       | 07:35 | 07:33 | 07:34 | 07:32 | 07:32 | 07:31 |       |       | 07:34 | 07:37 | 07:31 | 07:30 | 07:35 |
| OutTime1 | 15:29 | 15:30 | 15:29 |       | 15:29 | 15:29 | 15:30 | 15:28 | 15:30 | 15:29 |       | 15:31 | 15:29 | 15:29 | 15:29 | 15:30 | 15:27 |       | 15:30 | 07:33 | 15:29 | 15:30 |       | 15:29 |       |       |       |       | 15:30 |       | 15:29 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       | 15:30 |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 6:30  | 6:31  | 00:00 | 00:00 | 6:30  | 6:30  | 6:31  | 6:29  | 6:31  | 00:00 | 00:00 | 6:32  | 6:30  | 6:30  | 6:30  | 6:31  | 00:00 | 00:00 | 6:31  | 6:31  | 6:30  | 6:31  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 6:31  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By | 1:30  | 1:29  |       |       | 1:30  | 1:30  | 1:29  | 1:31  | 1:29  |       |       | 1:28  | 1:30  | 1:30  | 1:30  | 1:29  |       |       | 1:29  | 1:29  | 1:30  | 1:30  |       |       |       |       |       | 1:29  |       |       |       |
| OT       |       |       | 7:53  |       |       |       |       |       |       | 7:56  |       |       |       |       |       |       | 7:53  |       |       |       |       |       |       |       | 7:58  |       |       |       |       |       | 7:54  |
| Shift    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | GS    | GS    | GS    | GS    | GS    |

Department: X-RAY TECHICIAN

Employee: 19326 : Vishnu KB

Total Work Duration: 124:26 Hrs. Total OT: 32:32 Hrs. Present: 20 Absent: 6 WeeklyOff: 9 Holidays: 0 Leaves Taken: 0 Late By Hrs: 00:00  
Late By Days: 0 Early By Hrs: 1:47 Early going By Days: 6 Total Duration(+OT): 156:58 Average Working Hrs: 7:51



|          |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
|----------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Status   | P     | P     | WOP   | WO    | P     | P     | A     | P     | P     | WOP   | WO    | P     | P     | P     | P     | P     | WOP   | WO    | P     | P     | P     | P     | A     | WO    | WO    | A     | A     | A     | P     | A     | WOP   |
| InTime1  | 08:42 | 08:39 | 08:46 |       | 08:42 | 08:50 | 08:00 | 08:32 | 08:43 | 08:35 | 09:43 | 08:22 | 08:38 | 08:37 | 08:49 | 08:41 | 08:44 |       | 08:48 | 09:02 | 08:46 | 08:31 | 08:45 | 08:46 |       |       |       | 08:04 | 08:37 | 09:00 | 08:44 |
| OutTime1 | 16:45 | 16:42 | 16:59 |       | 16:40 | 16:46 |       | 16:47 | 16:59 | 16:59 |       | 16:41 | 16:51 | 16:49 | 16:46 | 16:42 | 16:40 |       | 16:47 | 16:40 | 16:42 | 16:45 |       |       |       |       |       |       | 16:51 |       | 16:43 |
| InTime2  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| OutTime2 |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Duration | 7:46  | 7:43  | 00:00 | 00:00 | 7:41  | 7:47  | 00:00 | 7:48  | 8:00  | 00:00 | 00:00 | 7:42  | 7:52  | 7:50  | 7:47  | 7:43  | 00:00 | 00:00 | 7:48  | 7:38  | 7:43  | 7:46  | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 00:00 | 7:52  | 00:00 | 00:00 |
| Late By  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Early By |       | 00:17 |       |       | 00:19 |       |       |       |       |       |       | 00:18 |       |       |       | 00:17 |       |       |       | 00:19 | 00:17 |       |       |       |       |       |       |       |       |       |       |
| OT       |       |       | 8:13  |       |       |       |       |       |       | 8:24  |       |       |       |       |       |       | 7:56  |       |       |       |       |       |       |       |       |       |       |       |       |       | 7:59  |
| Shift    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | GS    | GS    | GS    | GS    | GS    | GS    | NS    | NS    | NS    | GS    | GS    | GS    | GS    |